



# Electronic Filing in District Court Initial Pilot Counties

## The Supreme Court of Oklahoma Administrative Office of the Courts

Version 3.4, 1/19/2024

E-Filing, and other related projects are on-going efforts,  
details are subject to change.

Material covered here is specific to District Court e-Filing in  
the Initial Pilot Counties.



# Description

This is a presentation of the ongoing Electronic Filing (e-Filing) Project of the Administrative Office of the Courts, Oklahoma Supreme Court.

The purpose of the presentation is to advise the audience of the current state of the e-Filing project, specifically for the initial pilot implementation.

Please refer to the Oklahoma Rules for E-Filing in Selected Pilot Courts, applicable statutes, and other court rules for additional information.

The e-Filing System is a module of the Oklahoma Unified Court Management System (OUCMS).

Initially e-Filing System will work with OCIS and then OUCMS as it starts going live throughout the state.

# Project Points of Contact

- Debra Charles – AOC General Counsel
- Phylisha Smotherman – Training Supervisor
- Allen Hendricks – Project Business Analyst
- Frank Holdsclaw – Project Manager

# Contents

1. E-Filing and Conventional Filing
2. E-Filing Process
3. Login Screens
4. Registration Screens
5. E-Filing Home Page
6. Existing Case E-Filing Screens
7. E-Filing Submission Screens

# Contents

1. E-Filing and Conventional Filing
2. E-Filing Process
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4. Registration Screens
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7. E-Filing Submission Screens

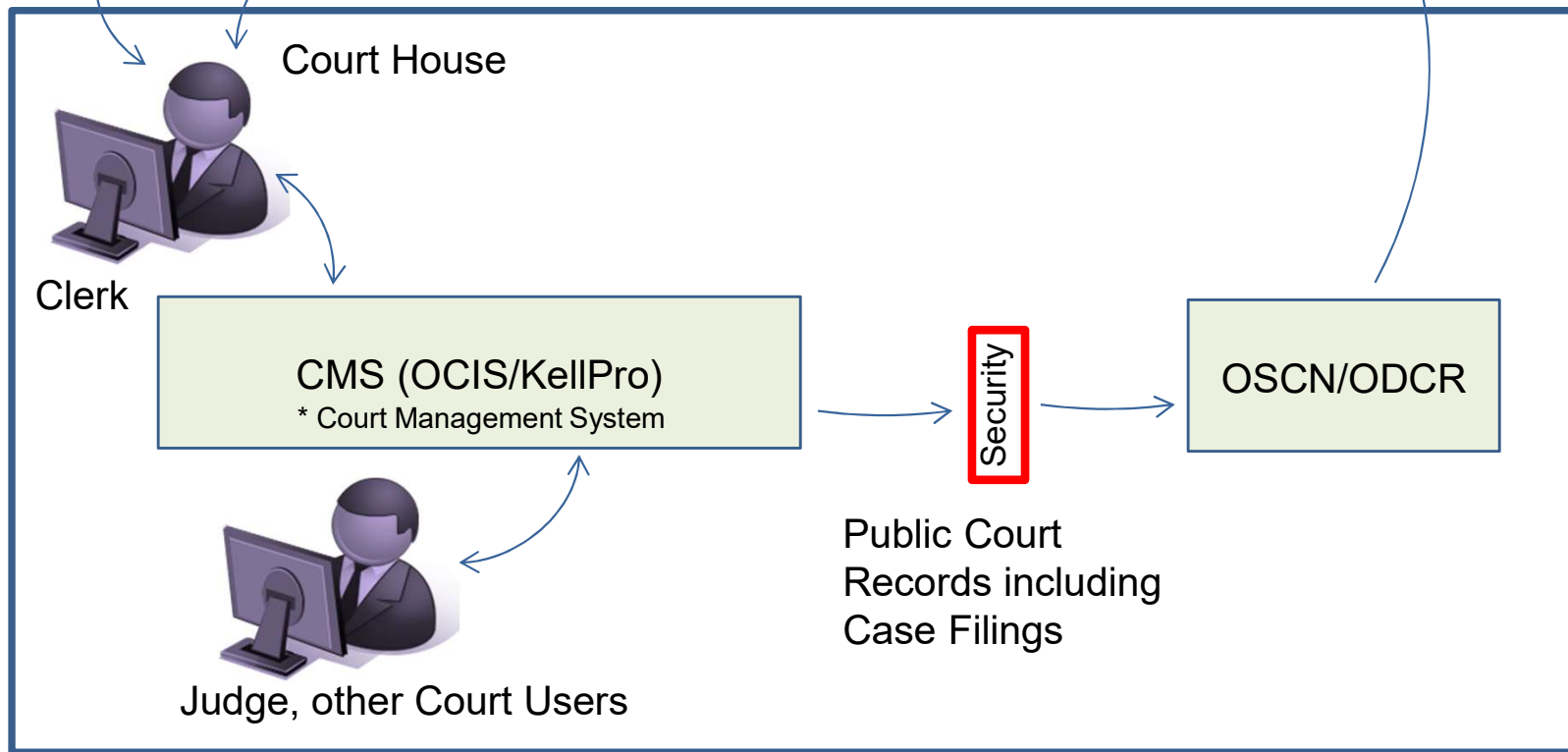
# Conventional Filing

Conventional Filer

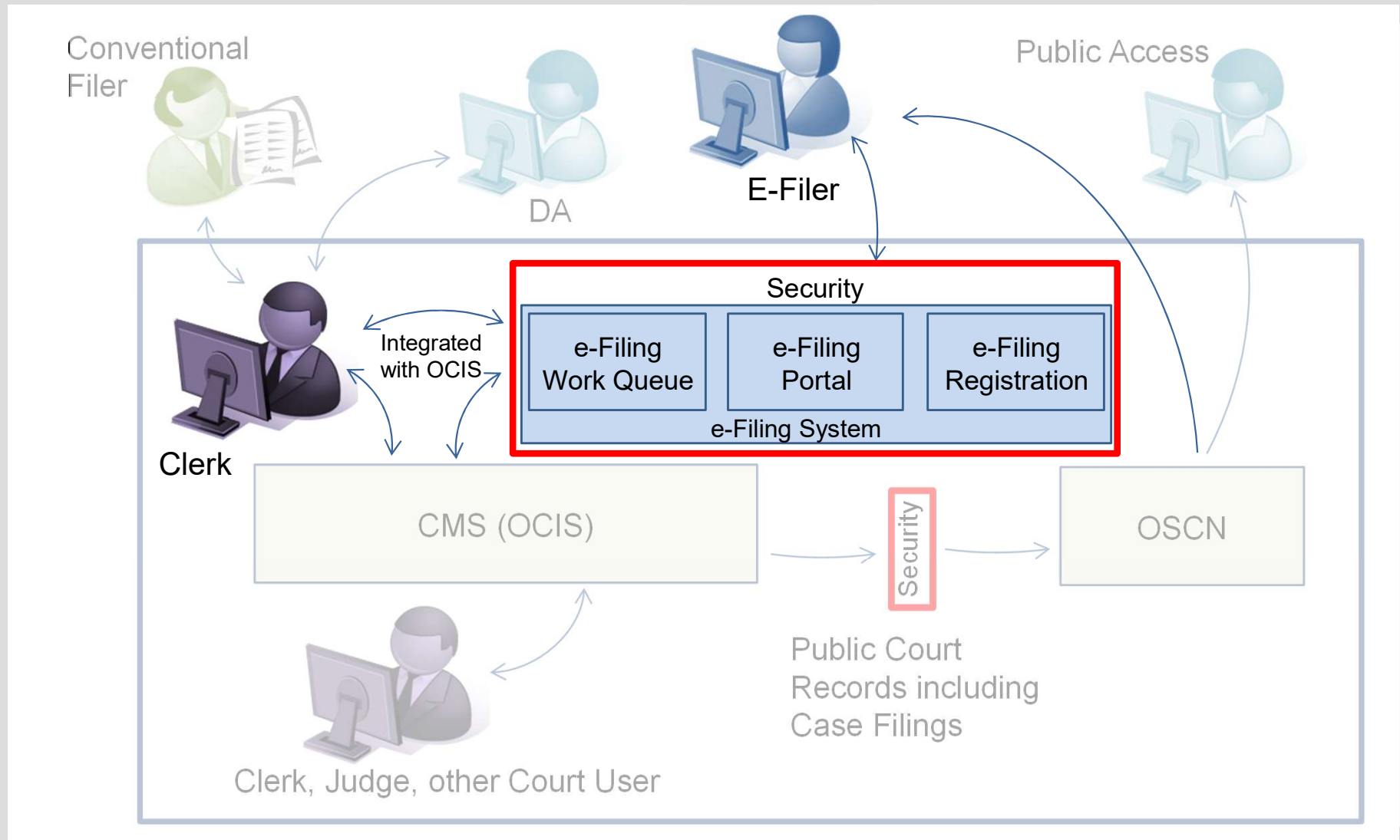


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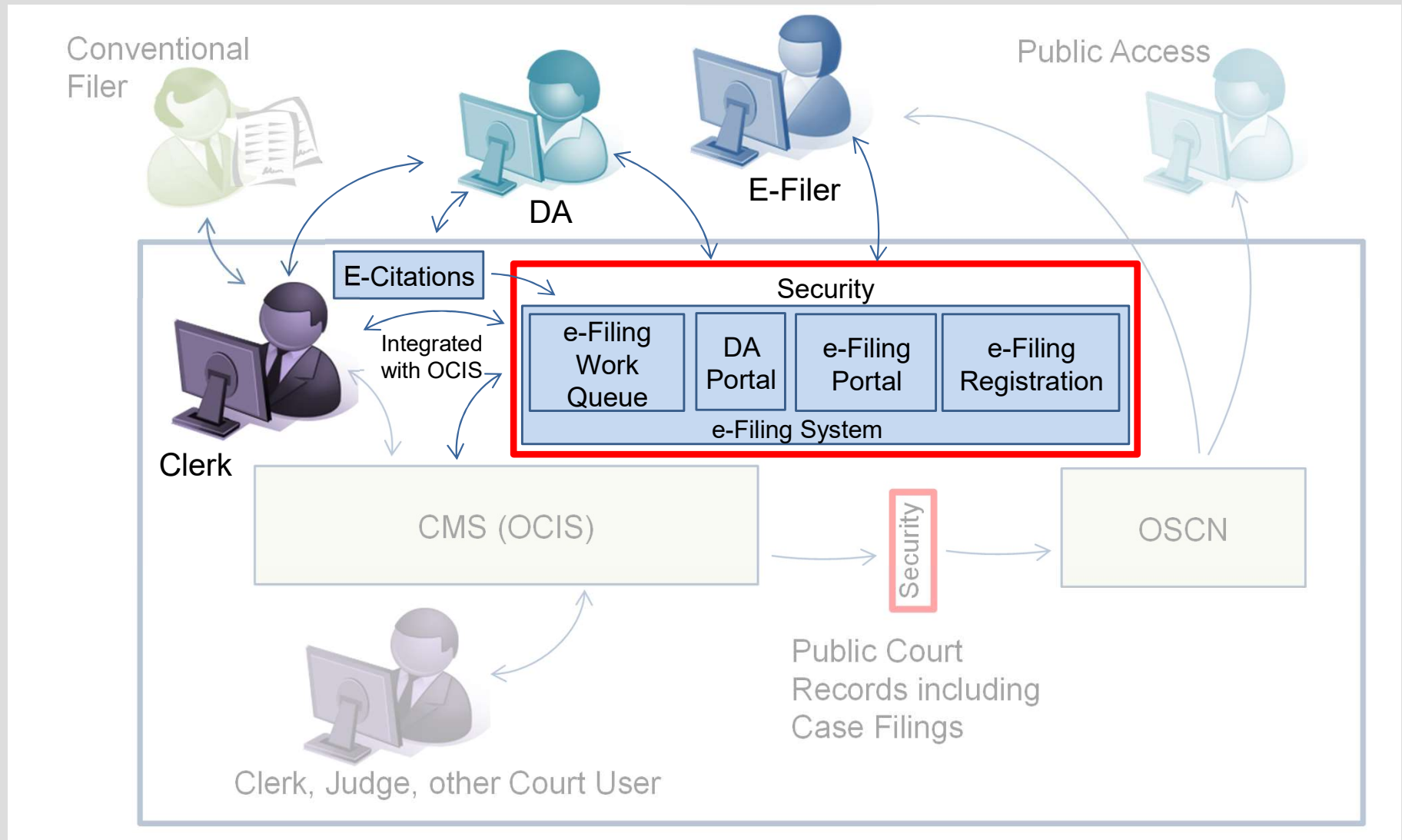
Public Access



# e-Filing - Civil Cases (OCIS)



# e-Filing – Adding Criminal (OCIS)







# E-Filing and Conventional Filing

## Beta Test

- E-Filers – Logan and Oklahoma Counties (Completed)
- Court Clerks – Logan, Oklahoma, Cleveland (Completed)

## Initial Pilot

- Logan, Oklahoma, Cleveland Counties
  - Initially Early Adopters only
- E-Filing in existing civil, non-confidential cases only
  - CJ, CS, CV, FD, FP, PO, PB, SC, and others

## Initial Release

- Logan, Oklahoma, Cleveland Counties
- Registration opened, not Pro Se at this point
- E-Filing existing civil, non-confidential, and later new civil

# E-Filing and Conventional Filing

## Second Release

- E-Filing in existing criminal cases added
- E-Filing in all OCIS Counties

## Related project - OUCMS

- Oklahoma Uniform CMS
- e-Filing is a strategic component of OUCMS

Hereinafter OUCMS is referenced in this presentation, not CMS (OCIS)

# Contents

1. E-Filing and Conventional Filing
2. **E-Filing Process**
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5. E-Filing Home Page
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# E-Filing Process

- Oklahoma Rules for E-Filing in Selected Pilot Courts
  - Rules supplement, not replace existing statutes and court rules
  - Subject to change, particularly after pilot phase
  - Attorneys register, staff authorized to use those credentials
- Supreme Court and Oklahoma Court of Criminal Appeals may issue additional administrative orders regarding these rules

# E-Filing Process

- Phased Implementation
- Registered users can e-file and/or conventionally file
- Registration required

# E-Filing Process

- Email Addresses
  - Registration email address
    - Associated with the Registered User profile
    - Used for notifications from the e-Filing portal
  - Secondary registration email address
    - Receives copies of email sent to Registration email
    - Expected use - common email address for firm

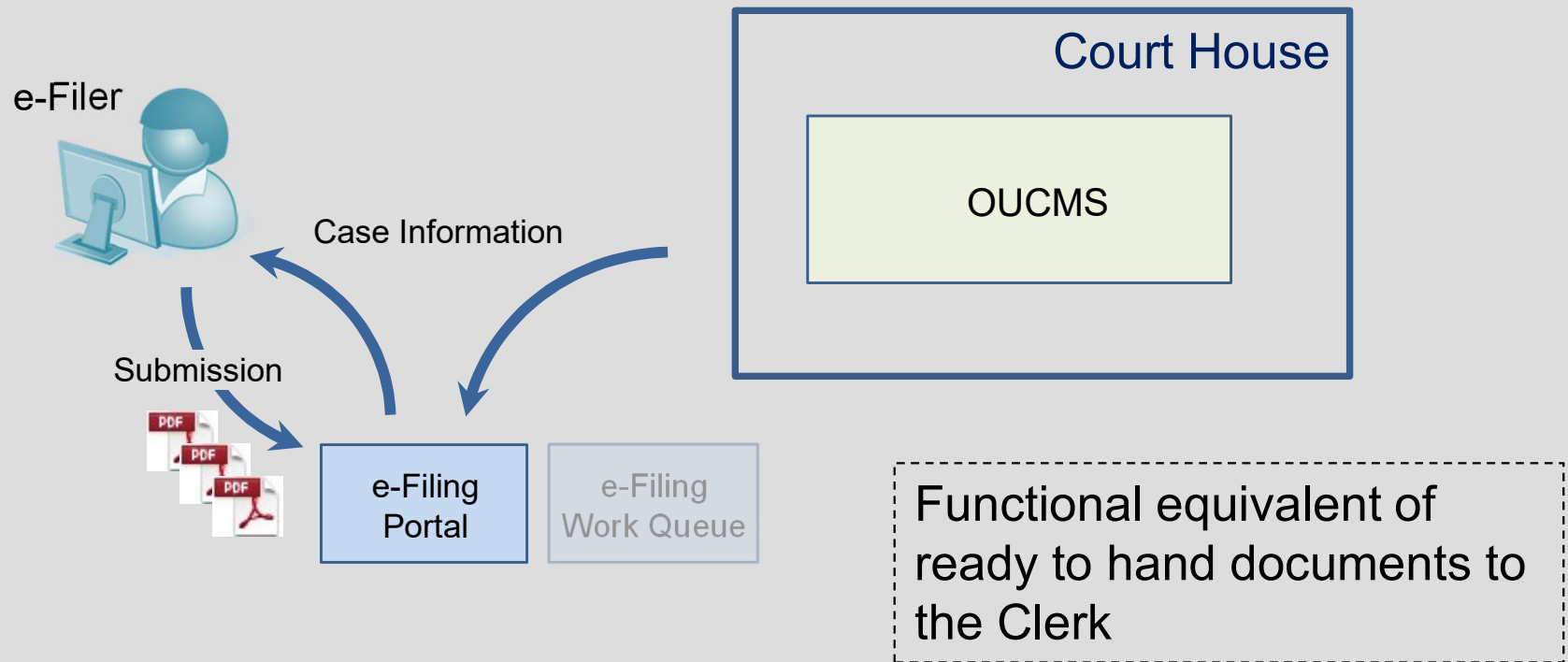
# E-Filing Process

- Submission
  - One or more documents for e-filing along with associated information
  - Use the e-Filing Portal to
    - Create, update, track submissions
  - Automatic confirmation of submission, verifying date and time of submission; sent to the Registration email address



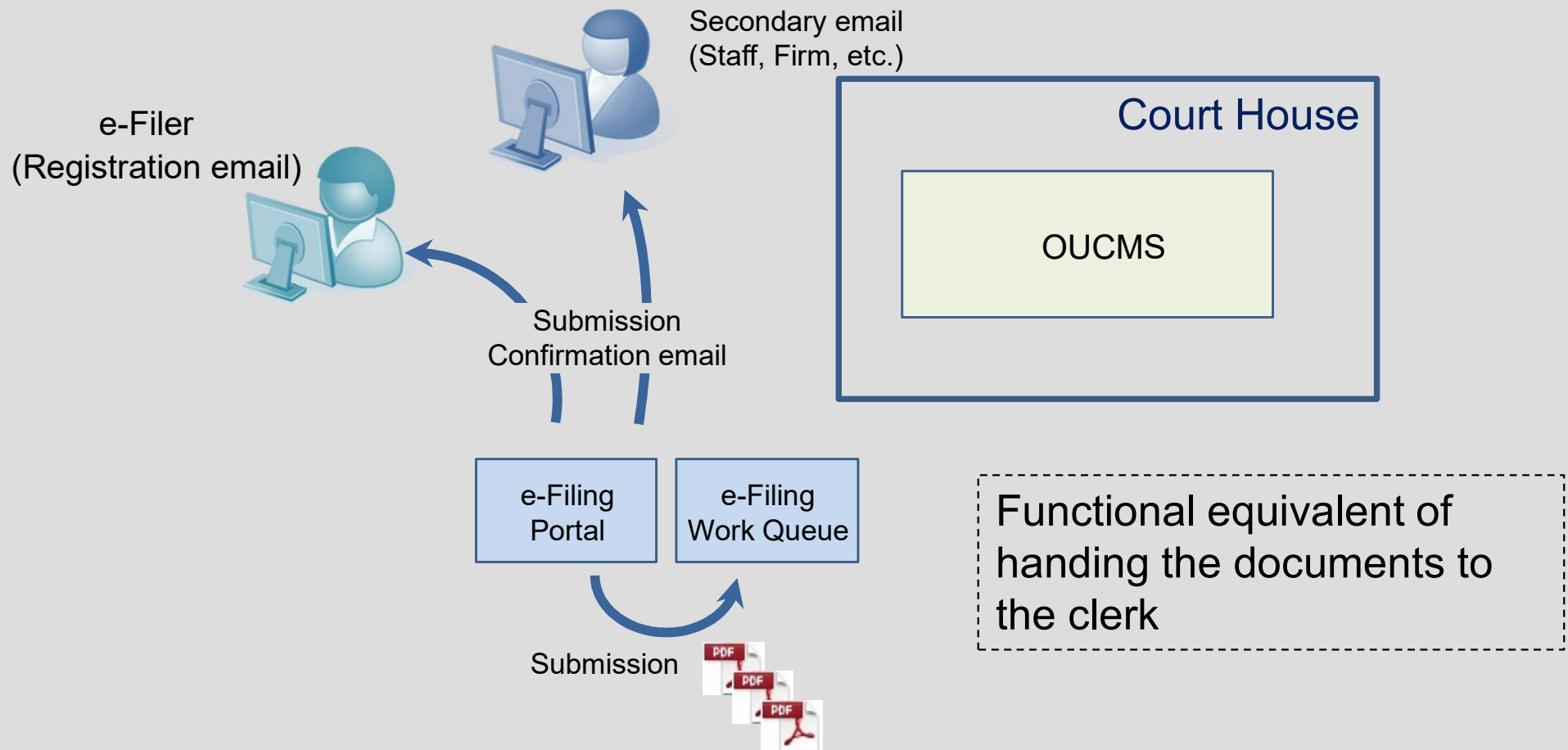
# E-Filing Process

- Submission – e-Filer uses case information and adds documents and document information



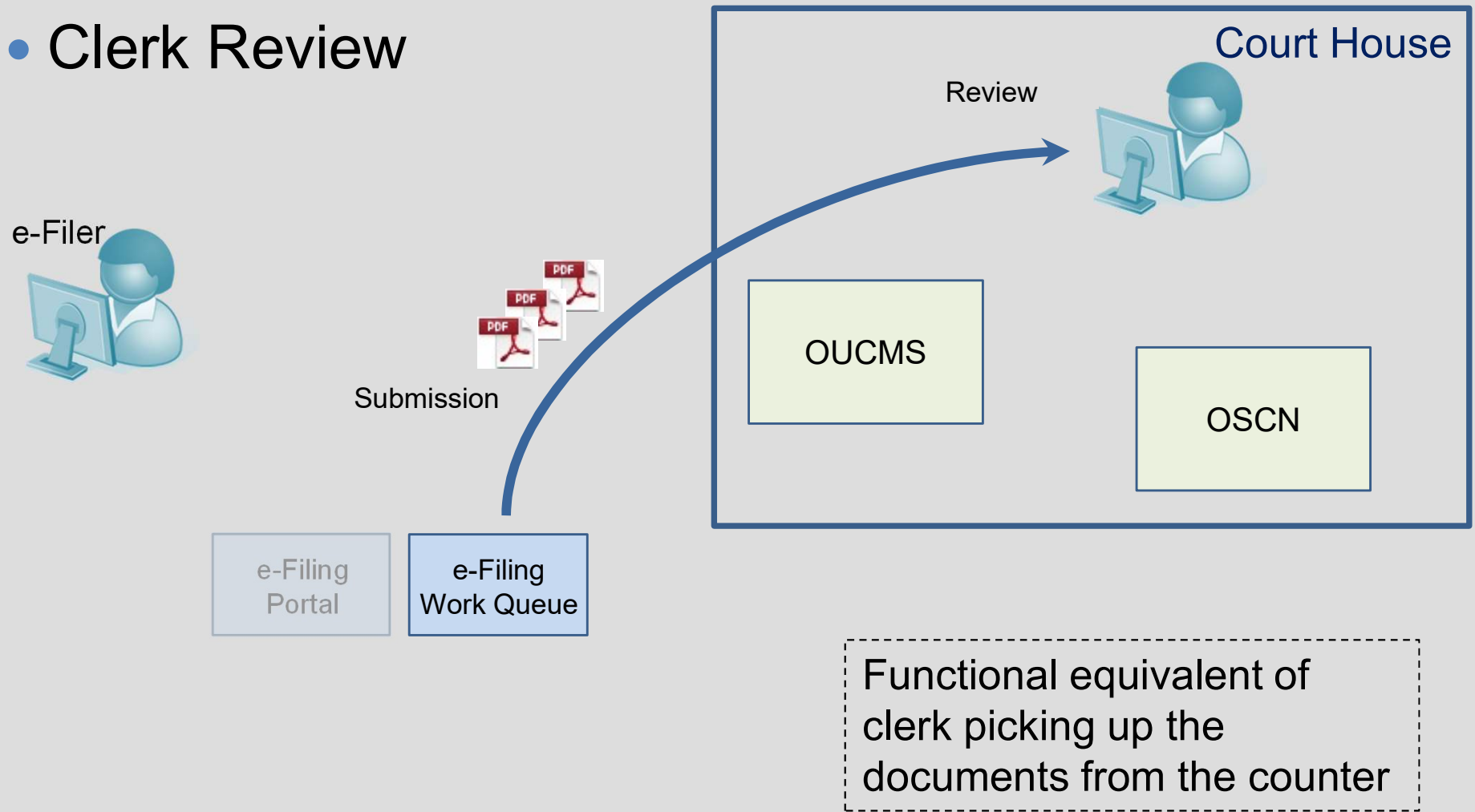
# E-Filing Process

- Submission – Submitting creates confirmation



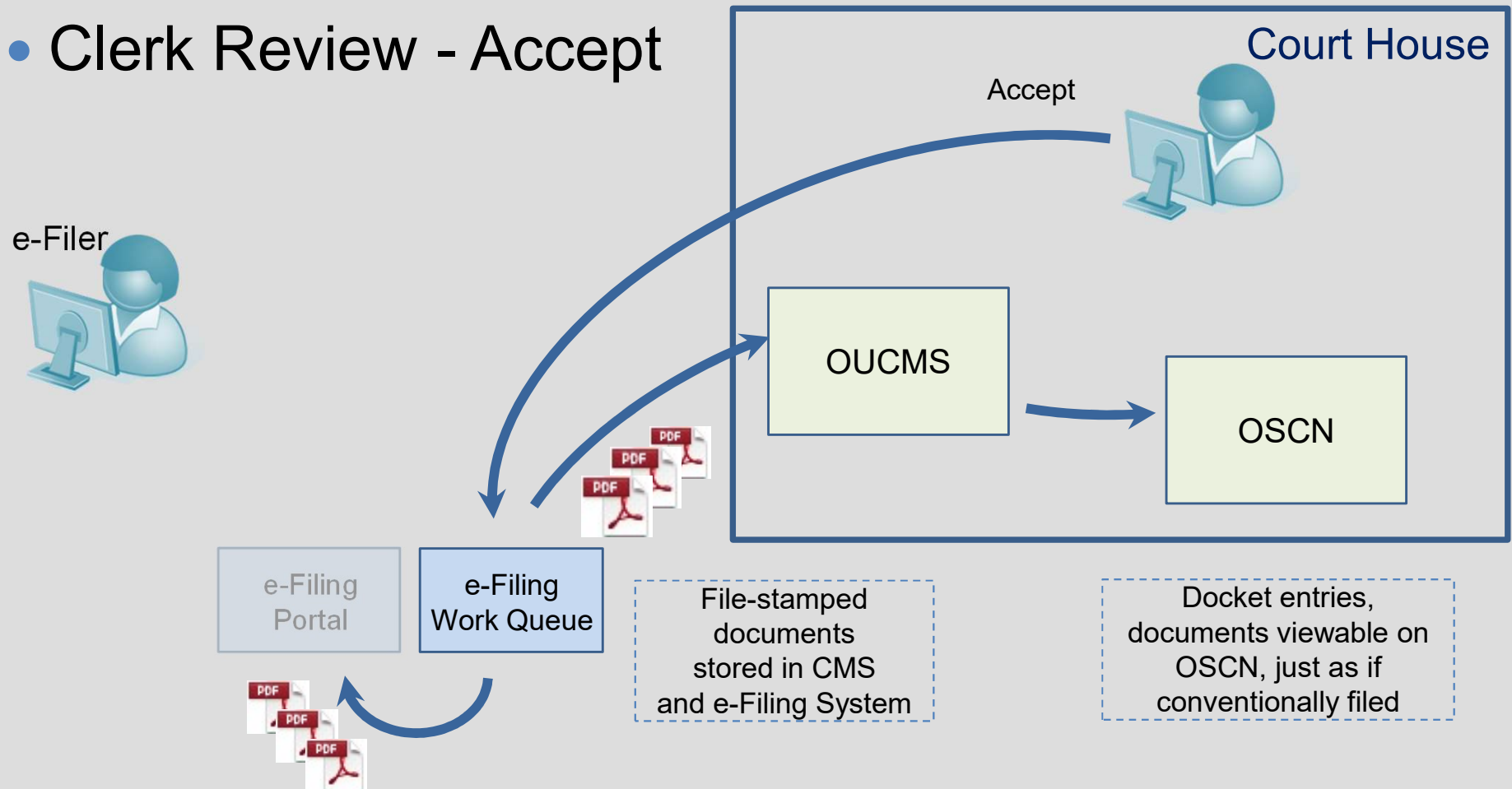
# E-Filing Process

- Clerk Review



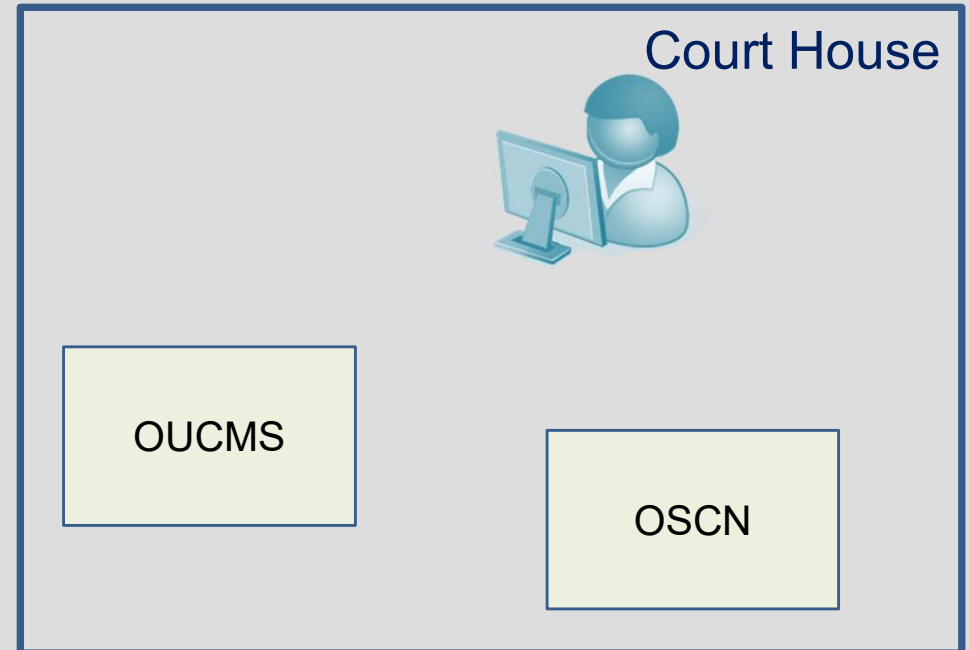
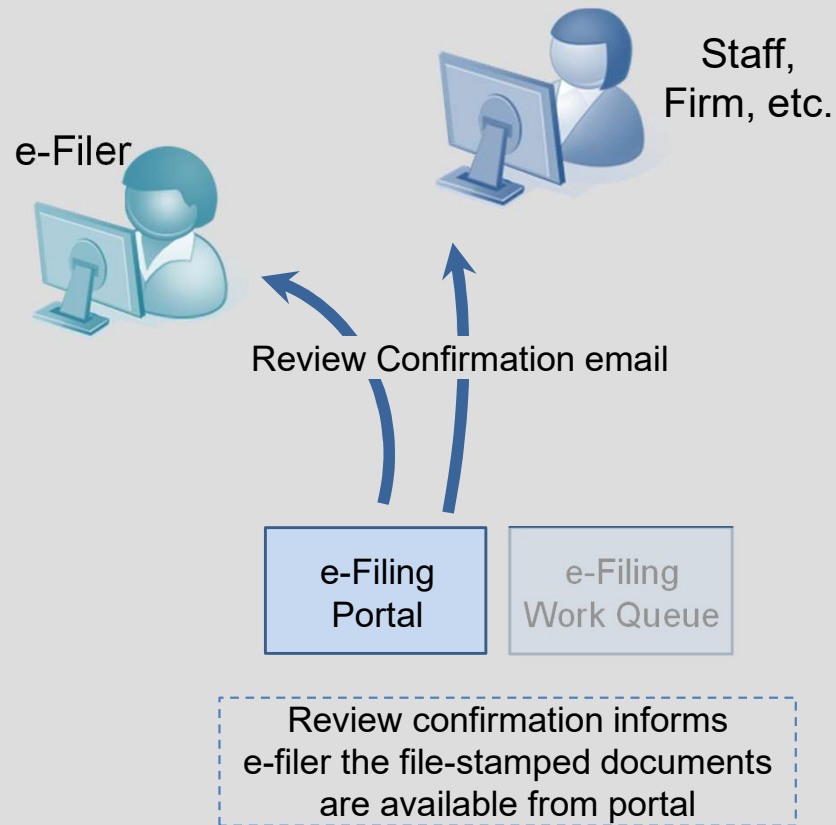
# E-Filing Process

- Clerk Review - Accept



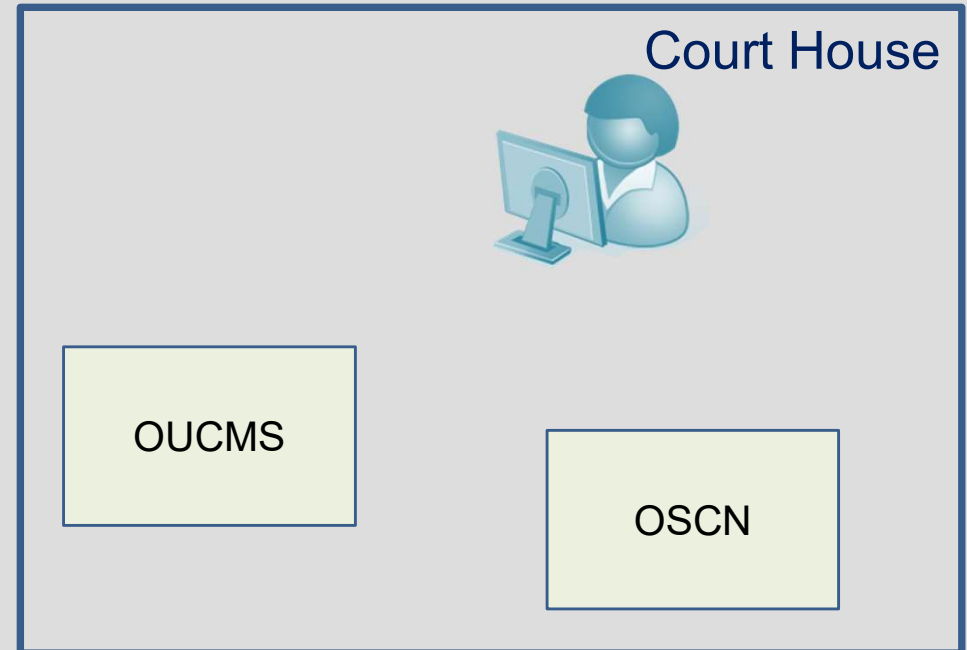
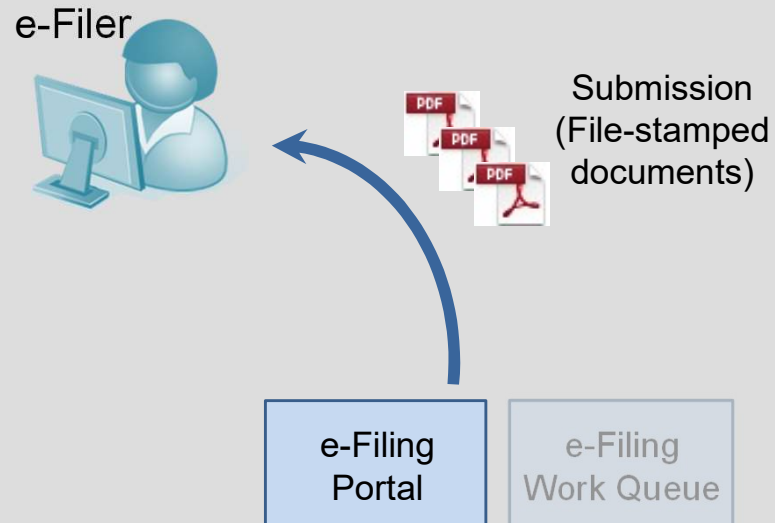
# E-Filing Process

- Clerk Review - Confirm



# E-Filing Process

- Access File-Stamped Documents



# E-Filing Process

## Timing

- When deemed filed (District Court)
  - Any submission on a business day before 5 P.M. is deemed filed when submitted
  - Otherwise deemed filed the next business day
- Technical Failure - If e-Filing System is down
  - May use conventional filing
  - Can seek relief by motion to be deemed filed at first attempt to submit per rules
  - Public record of technical failure / down-time

# E-Filing Process

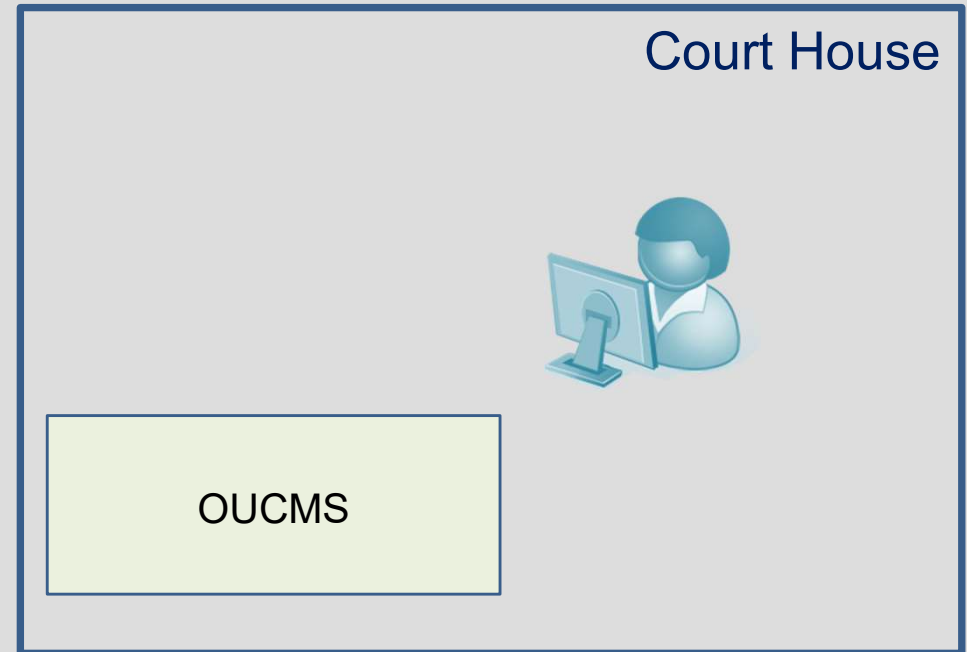
## Timing

- Technical Failure
  - e-Filing System

e-Filer



Submission



If e-Filing System is down, then

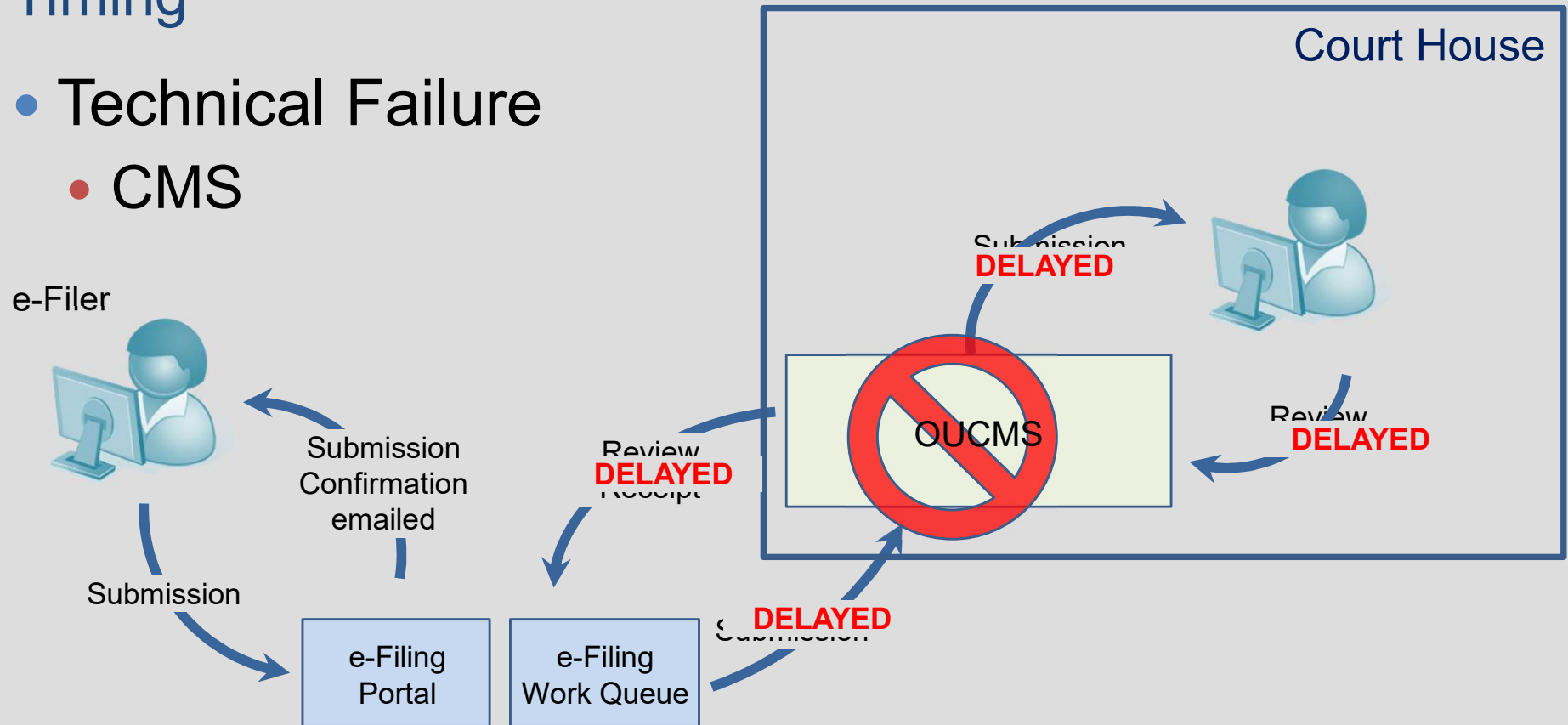
- May use conventional filing
- Can seek relief by motion to be deemed filed at first attempt to submit
- Public record of history of technical failure, or system outage



# E-Filing Process

## Timing

- Technical Failure
  - CMS



If CMS is down, clerk review is delayed

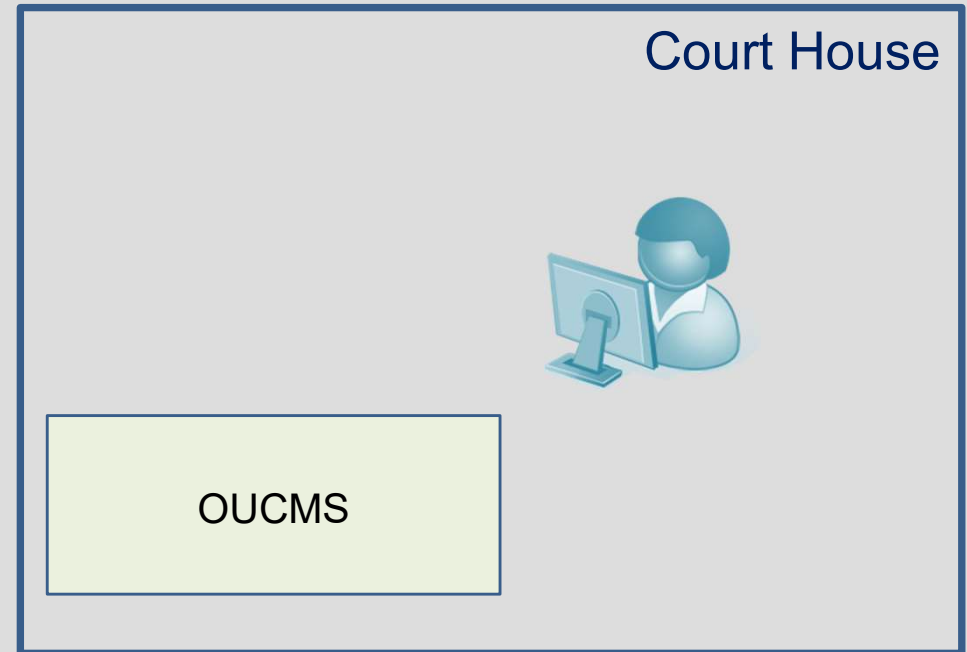
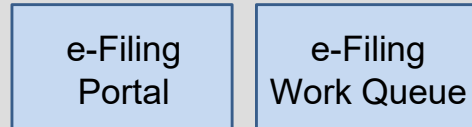
- May use conventional filing
- Confirmation of review delayed
- Still deemed filed when submitted (if before 5 PM)

# E-Filing Process

## Timing

- Technical Failure
  - e-Filer's System

e-Filer



If e-Filer's equipment, software, telecomm, etc., fails then

- Not a “Technical Failure” for purposes of motion for relief
- Use conventional filing

# E-Filing Process

## Fees, Costs, Pauper's Affidavit

- Same fees and costs when conventionally filing apply to e-Filing
- Pauper's Affidavit
  - Not for Initial Release in Pilot Counties

# E-Filing Process

## Form of Electronic Documents

- E-Documents shall, to extent possible, be formatted in accordance with the rules on format of paper pleadings.
- First page shall have 2-inch margin at top of first page for space for electronic file stamp. (See E-Filing Rules.)

		Court Clerk File Stamp
IN THE DISTRICT COURT OF TULSA COUNTY STATE OF OKLAHOMA		
Party One, Petitioner,	) ) )	Case Number
Party Two, Respondent.	) ) )	
<u>MOTION FOR HEARING</u>		
COMES NOW the Petitioner and ...		

# E-Filing Process

## Proposed Orders – District court only

- Proposed orders in district court cases may be submitted by e-Filing, if permitted when conventional filing, under applicable rules
- Submitted in editable form
  - Updatable MS Word document or
  - Other editable file type as identified by the AOC

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# E-Filing Link on OSCN

The screenshot displays the OSCN website interface. At the top, a blue navigation bar contains links for 'Help', 'Contact Us', 'E-FILING' (circled in red), 'E-PAYMENTS', and 'CAREERS'. Below this, a dark blue header features the Oklahoma State Courts Network logo and a menu with links: 'HOME', 'COURTS', 'DECISIONS', 'PROGRAMS', 'NEWS', 'LEGAL RESEARCH', 'COURT RECORDS', and 'QUICK LINKS'. The main content area is split into two sections. On the left is a large photograph of the Oklahoma State Capitol building. On the right is a white sidebar with a list of links: 'SUPREME COURT CALENDAR', 'APPELLATE OPINIONS NOTIFICATION', 'APPELLATE COURT CLERK'S OFFICE', 'JUDICIAL BIOGRAPHIES', 'COURT RECORDS', 'CASE SEARCH', 'LEGAL RESEARCH', 'FORMS', 'TRIBAL COURT CASES', 'COVID-19 NOTICES AND MAP', and 'JUDICIAL CENTER ART BOOK'.

# Login Screen

Help Contact Us E-FILING E-PAYMENTS CAREERS

 **OKLAHOMA**  
State Courts Network

HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

**Username**

**Password**

**LOGIN**

[Forgot your password?](#)  
[Register as a new user?](#)

We will probably list the available counties here




# Contents

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# Registration Screen

Help Contact Us E-FILING E-PAYMENTS CAREERS

 **OKLAHOMA**  
State Courts Network

HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

## REGISTRATION FOR USE OF THE OKLAHOMA UNIFIED CASE MANAGEMENT SYSTEM ("OUCMS") E-FILING WEB PORTAL

Create a new account.

Currently Pro Se filings are not supported but may be supported in the future.  
Currently only Oklahoma attorneys can register for E-Filing.

**User Role**

Private Attorney

**Bar Number** 12345 **State Issuing Bar Number** Oklahoma

**Username** BobbyJDoe

**Password** ..... **Confirm Password** .....

Attorneys, Process Servers, etc. Anyone authorized to conventionally file

Credential information, e.g., bar number, process server credentials, etc.

# Registration Screen (cont.)

- Upper case characters
- Lower case characters
- Numeric (0-9) characters
- Special (~!@#\$\$%^&\* \_-+=`\|00[]:;'"<>.,?/) characters

## Security Question

 ▼ \*

## Security Question Answer

 \*

## Name

 \*   \* 

## Firm/Business Name

## Registration Email Address

 \*

## Additional Email Address

*The Registration Email Address and Additional Email Address provided here are associated with your user's profile and will be used for notifications related to E-Filing under your account regardless of the Designated Case-Specific Email Address on file in a specific case.*

# Registration Screen (cont.)

## Address

*Enter your Zip Code to populate the City and State.*

### Address Line 1

123 Main

### Address Line 2

Address line 2

### City

Guthrie

### State

Oklahoma

### Zip Code

73044

### Phone Number

(405) 556-9829

### Fax Number

(xxx) xxx-xxxx

# Registration Screen (cont.)

- I have read and I accept the E-Filing Terms of Use**

*This box cannot be checked until you have opened the E-Filing Terms of Use (select the link) and accepted them.*

*IMPORTANT: These terms and conditions govern your use of the OUCMS for electronic filing in the Oklahoma courts. You will have the option to print the terms from the pop-up window. Registered Users are expected to be familiar with these terms, as well as the applicable court rules related to e-Filing.*

**[Download E-Filing Terms of Use](#)**

- I acknowledge that I am responsible for service on other parties, and service will not be performed by the OUCMS**
- I acknowledge that my registration along with my initial electronic filing in a given case shall serve as my written authorization to accept electronic service pursuant to 12 O.S. § 2005.**

**REGISTER**

# Registration Screen

Email notification of registration

The screenshot shows a Gmail interface with an email titled "eFiling Account Registration Approved" from helpdesk@oscn.net. The email content includes a header for the Oklahoma Unified Case Management System (OUCMS) e-Filing Portal, a greeting to Bobby Doe, and a table of account details.

Dear Bobby Doe:

This is a non-monitored email, please do not reply directly. If you have any questions, please contact support at [eFilingSupport@oscn.net](mailto:eFilingSupport@oscn.net).

Information provided at the time of registration for electronic filing with the Oklahoma Unified Case Management System (OUCMS) eFiling Portal is verified and your account is active.

Account details you have provided are as follows:

NAME:	Bobby Doe
USER NAME:	BobbyJDoe
ROLE:	Private Attorney
REGISTRATION EMAIL ADDRESS:	<a href="mailto:BobbyJDoe123@gmail.com">BobbyJDoe123@gmail.com</a>
ADDITIONAL EMAIL ADDRESS:	<a href="mailto:filingRecord@DoeDoeandD.com">filingRecord@DoeDoeandD.com</a>
PHONE:	(405) 556-9829


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1. E-Filing and Conventional Filing
2. E-Filing Process
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# Home Page

## Login to Reach E-Filing Home Page

Help Contact Us E-FILING E-PAYMENTS CAREERS

 OKLAHOMA  
State Courts Network

HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

**Username**

**Password**


**LOGIN**

[Forgot your password?](#)  
[Register as a new user?](#)



# Home Page

Help | E-FILING | E-PAYMENTS | CAREERS

 **OKLAHOMA**  
State Courts Network

HOME | COURTS | DECISIONS | PROGRAMS | NEWS | LEGAL RESEARCH | COURT RECORDS | QUICK LINKS

## E-FILING

[Existing Case Filing](#) | [Search E-Filings](#) | [Email Log](#)


Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home | Account ▾ | Filings ▾ | Signed in as BobbyJDoe | Sign Out

[EXISTING CASE FILING](#)

To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN).

[SEARCH YOUR E-FILINGS](#)

<p><b>OSCN</b> EMAIL: <a href="mailto:webmaster@oscn.net">webmaster@oscn.net</a> Oklahoma Judicial Center 2100 N Lincoln Ave. Oklahoma City, OK 73105</p>	<p><b>COURTS</b> Supreme Court of Oklahoma Court of Criminal Appeals Court of Civil Appeals  District Courts</p>	<p><b>DECISIONS</b> New Decisions Supreme Court of Oklahoma Court of Criminal Appeals Court of Civil Appeals</p>	<p><b>PROGRAMS</b> The Sovereignty Symposium Alternative Dispute Resolution Early Settlement Mediation Children's Court Improvement Program (CIP) Judicial Nominating Commission Certified Courtroom Interpreters Certified Shorthand Reporters Accessibility ADA</p>
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[CONTACT US](#) | [CAREERS](#) | [ACCESSIBILITY ADA](#)

# Home Page

## Links to Helps

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

### E-FILING

Existing Case Filing Search E-Filings Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home Account Filings Signed in as BobbyJDoe Sign Out

**EXISTING CASE FILING**  
To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN).

**SEARCH YOUR E-FILINGS**

**OSCN**  
EMAIL: webmaster@oscn.net  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

**COURTS**  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals  
District Courts

**DECISIONS**  
New Decisions  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals

**PROGRAMS**  
The Sovereignty Symposium  
Alternative Dispute Resolution  
Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

CONTACT US | CAREERS | ACCESSIBILITY ADA

# Home Page

## Main Menu, User Profile Link, Sign Out Button

Help | E-FILING | E-PAYMENTS | CAREERS

**OKLAHOMA**  
State Courts Network

HOME | COURTS | DECISIONS | PROGRAMS | NEWS | LEGAL RESEARCH | COURT RECORDS | QUICK LINKS

### E-FILING

Existing Case Filing | Search E-Filings | Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home Account ▾ Filings ▾

Signed in as BobbyJDoe Sign Out

**EXISTING CASE FILING**  
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**SEARCH YOUR E-FILINGS**

**OSCN**  
EMAIL: webmaster@oscn.net  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

**COURTS**  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals  
District Courts

**DECISIONS**  
New Decisions  
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Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

CONTACT US | CAREERS | ACCESSIBILITY ADA

# Home Page

## Main Menu – My Profile

The screenshot displays the Oklahoma State Courts Network (OSCN) website. At the top, there is a blue navigation bar with the OSCN logo and a menu including HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. A secondary menu contains links for E-FILING, E-PAYMENTS, and CAREERS. Below the navigation bar, the 'E-FILING' section is prominent, featuring a search box and a 'SEARCH YOUR E-FILINGS' button. A user is signed in as 'BobbyJDoe', with the name circled in green. A dropdown menu for 'Account' is open, with 'My Profile' highlighted in a green circle. Other options in the dropdown include 'Change Password' and 'Sign Out'. The footer contains contact information for OSCN and lists various court and program categories.

Help | E-FILING | E-PAYMENTS | CAREERS

OKLAHOMA State Courts Network | HOME | COURTS | DECISIONS | PROGRAMS | NEWS | LEGAL RESEARCH | COURT RECORDS | QUICK LINKS

**E-FILING**

Existing Case Filing | Search E-Filings | Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home | **Account** | Filings

Signed in as **BobbyJDoe** | Sign Out

My Profile  
Change Password  
Sign Out

SEARCH YOUR E-FILINGS

To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN).

**OSCN**  
EMAIL: webmaster@oscn.net  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

**COURTS**  
Supreme Court of Oklahoma  
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Court of Civil Appeals  
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Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
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Certified Shorthand Reporters  
Accessibility ADA

net/# | TACT US | CAREERS | ACCESSIBILITY ADA

# Home Page

## Update Profile

Help E-FILING E-PAYMENTS CAREERS

 **OKLAHOMA**  
State Courts Network

[HOME](#) [COURTS](#) [DECISIONS](#) [PROGRAMS](#) [NEWS](#) [LEGAL RESEARCH](#) [COURT RECORDS](#) [QUICK LINKS](#)

### Update Profile Information

---

Currently Pro Se filings are not supported but may be supported in the future.

Currently only Oklahoma attorneys can register for E-Filing.

**User Role**

Private Attorney \*

**Bar Number** 12345 \*      **State Issuing Bar Number** Oklahoma \*

**Username**

BobbyJDoe \*

**Security Question** What was the name of your elementary school? \*      **Security Question Answer** Logan \*

**Name**

\_\_\_\_\_\*      \_\_\_\_\_\*      \_\_\_\_\_\*      \_\_\_\_\*

# Home Page

## Update Profile – cont.

Address line 2

City

Guthrie \*

State

Oklahoma ▼ \*

Zip Code

73044 \*

Phone Number

(405) 556-9829 \*

Fax Number

(xxx) xxx-xxxx

**I have read and I accept the [E-Filing Terms of Use](#)**

*IMPORTANT: These terms and conditions govern your use of the OUCMS for electronic filing in the Oklahoma courts. You will have the option to print the terms from the pop-up window. Registered Users are expected to be familiar with these terms, as well as the applicable court rules related to e-Filing. This box cannot be checked until you have opened the E-Filing Terms of Use (select the link) and accepted them.*

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**I acknowledge that I am responsible for service on other parties, and service will not be performed by the OUCMS**

**I acknowledge that my registration along with my initial electronic filing in a given case shall serve as my written authorization to accept electronic service pursuant to 12 O.S. § 2005.**

UPDATE

# Home Page

## Main Menu – Change Password

The screenshot shows the Oklahoma State Courts Network (OSCN) Home Page. The header includes a 'Help' link and navigation tabs for 'E-FILING', 'E-PAYMENTS', and 'CAREERS'. The main navigation menu contains links for 'HOME', 'COURTS', 'DECISIONS', 'PROGRAMS', 'NEWS', 'LEGAL RESEARCH', 'COURT RECORDS', and 'QUICK LINKS'. The 'E-FILING' section is prominently displayed, with a search bar and a 'SEARCH YOUR E-FILINGS' button. A user account dropdown menu is open, showing options for 'My Profile', 'Change Password', and 'Sign Out'. The 'Change Password' option is circled in green. The footer contains contact information for OSCN, a list of courts, decisions, and programs, and a 'TACT US' link.

Help | E-FILING | E-PAYMENTS | CAREERS

OKLAHOMA State Courts Network

HOME | COURTS | DECISIONS | PROGRAMS | NEWS | LEGAL RESEARCH | COURT RECORDS | QUICK LINKS

### E-FILING

Existing Case Filing | Search E-Filings | Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home | Account | Filings

Signed in as BobbyJDoe | Sign Out

- My Profile
- Change Password**
- Sign Out

SEARCH YOUR E-FILINGS

To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN).

**OSCN**  
EMAIL: webmaster@oscn.net  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

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Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

net/# TACT US | CAREERS | ACCESSIBILITY ADA

# Home Page

## Change Password

Help | E-FILING | E-PAYMENTS | CAREERS

 OKLAHOMA  
State Courts Network

HOME | COURTS | DECISIONS | PROGRAMS | NEWS | LEGAL RESEARCH | COURT RECORDS | QUICK LINKS

### Change password

---

**Current Password**

**New Password**

Your password must be at least 8 characters long, cannot be a derivative of the username and contain 3 out of the 4 following:

- Upper case characters
- Lower case characters
- Numeric (0-9) characters
- Special (~!@#\$%^&\*\_{+='\|00[]:;'"<>.,?/) characters

**Confirm New Password**

**Security Question**



# Home Page

## Main Menu- Sign Out

The screenshot displays the Oklahoma State Courts Network (OSCN) Home Page. The top navigation bar includes links for Help, E-FILING, E-PAYMENTS, and CAREERS. Below this is the OSCN logo and a main menu with links for HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. The page is titled "E-FILING" and features a search bar and a "SEARCH YOUR E-FILINGS" button. A user is signed in as "BobbyJDoe", and the "Sign Out" button is highlighted with a green circle. A dropdown menu is open under the "Account" link, showing options for "My Profile", "Change Password", and "Sign Out", with the "Sign Out" option also highlighted. The footer contains contact information for OSCN and lists of courts, decisions, and programs.

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

### E-FILING

Existing Case Filing Search E-Filings Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home Account Filings Signed in as BobbyJDoe **Sign Out**

My Profile  
Change Password  
**Sign Out**

SEARCH YOUR E-FILINGS

To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN).

**OSCN**  
EMAIL: webmaster@oscn.net  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

**COURTS**  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals  
District Courts

**DECISIONS**  
New Decisions  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals

**PROGRAMS**  
The Sovereignty Symposium  
Alternative Dispute Resolution  
Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

net/# TACT US CAREERS ACCESSIBILITY ADA

# Home Page

## Filings – The Primary Actions You Will Take

Help | E-FILING | E-PAYMENTS | CAREERS

OKLAHOMA State Courts Network | HOME | COURTS | DECISIONS | PROGRAMS | NEWS | LEGAL RESEARCH | COURT RECORDS | QUICK LINKS

# E-FILING

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Existing Case Filing | Search E-Filings | Email Log

Home | Account | **Filings** | Signed in as BobbyJDoe | Sign Out

- Search E-Filings
- Existing Case Filing
- Email Log

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Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

net/# | TACT US | CAREERS | ACCESSIBILITY ADA

# Home Page

## Filings – Also Available via Quick Menu

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

# E-FILING

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

[Existing Case Filing](#) [Search E-Filings](#) [Email Log](#)

Home Account ▾ Filings ▾ Signed in as BobbyJDoe Sign Out

[EXISTING CASE FILING](#)  
To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN).

[SEARCH YOUR E-FILINGS](#)

**OSCN**  
EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

**COURTS**  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals  
District Courts

**DECISIONS**  
New Decisions  
Supreme Court of Oklahoma  
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Court of Civil Appeals

**PROGRAMS**  
The Sovereignty Symposium  
Alternative Dispute Resolution  
Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

CONTACT US | CAREERS | ACCESSIBILITY ADA

# Home Page

Filings – Most Frequent Actions are also Buttons

The screenshot shows the Oklahoma State Courts Network (OSCN) E-Filing home page. The header includes a 'Help' link, 'E-FILING', 'E-PAYMENTS', and 'CAREERS' tabs. The main navigation bar contains links for HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. The 'E-FILING' section is prominently displayed, with a sub-header 'E-FILING' and a navigation bar containing 'Existing Case Filing', 'Search E-Filings', and 'Email Log'. A user is signed in as 'BobbyJDoe' with a 'Sign Out' option. Two buttons are highlighted with green ovals: 'EXISTING CASE FILING' and 'SEARCH YOUR E-FILINGS'. Below these buttons, there is a text box stating: 'To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN)'. The footer is divided into four columns: OSCN (with contact info), COURTS (listing Supreme Court of Oklahoma, Court of Criminal Appeals, Court of Civil Appeals, and District Courts), DECISIONS (listing New Decisions, Supreme Court of Oklahoma, Court of Criminal Appeals, and Court of Civil Appeals), and PROGRAMS (listing The Sovereignty Symposium, Alternative Dispute Resolution, and Early Settlement Mediation). A footer bar contains 'CONTACT US | CAREERS | ACCESSIBILITY ADA'.

Additional buttons, menu options, etc., will be added in later phases, e.g.,  
Initiate Civil Filing

# Contents

1. E-Filing and Conventional Filing
2. E-Filing Process
3. Login Screens
4. Registration Screens
5. E-Filing Home Page
6. **Existing Case E-Filing Screens**
7. E-Filing Submission Screens

# Existing Case Filing

## Select from Home Page

The screenshot shows the Oklahoma State Courts Network (OSCN) website. The top navigation bar includes links for Help, E-FILING, E-PAYMENTS, CAREERS, HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. The main header features the OSCN logo and the text 'OKLAHOMA State Courts Network'. Below this, the 'E-FILING' section is prominent, with a sub-header 'Existing Case Filing' and a 'Search E-Filings' button. A 'Need help? Read our E-Filing guide.' link is also visible. The user is signed in as BobbyJDoe, with a 'Sign Out' option. The main content area contains two primary buttons: 'EXISTING CASE FILING' (circled in green) and 'SEARCH YOUR E-FILINGS'. Below the 'EXISTING CASE FILING' button, there is a text box stating: 'To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN)'. The footer contains four columns of information: OSCN contact details (EMAIL: webmaster@oscn.net, Oklahoma Judicial Center, 2100 N Lincoln Ave., Oklahoma City, OK 73105), COURTS (Supreme Court of Oklahoma, Court of Criminal Appeals, Court of Civil Appeals, District Courts), DECISIONS (New Decisions, Supreme Court of Oklahoma, Court of Criminal Appeals, Court of Civil Appeals), and PROGRAMS (The Sovereignty Symposium, Alternative Dispute Resolution, Early Settlement Mediation, Children's Court Improvement Program (CIP), Judicial Nominating Commission, Certified Courtroom Interpreters, Certified Shorthand Reporters, Accessibility ADA). A final footer bar contains 'CONTACT US | CAREERS | ACCESSIBILITY ADA'.

# Existing Case Filing

## Select an Existing Case

The screenshot displays the Oklahoma State Courts Network E-Filing portal. At the top, there is a navigation bar with links for Help, E-FILING, E-PAYMENTS, and CAREERS. Below this is a secondary navigation bar with links for HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. The main header area features the Oklahoma State Courts Network logo and the text 'E-FILING'. A search bar is present with the text 'Existing Case Filing' and 'Search E-Filings'. A user is logged in as 'Bobby/Don'.

The 'Case Search' modal form is open, showing the following fields and buttons:

- County:** A dropdown menu with a red asterisk indicating a required field.
- Case Number:** A text input field with a red asterisk indicating a required field.
- SEARCH:** A blue button with a magnifying glass icon.
- CLEAR VALUES:** A grey button with a trash can icon.

The footer of the page contains contact information for OSCN (Oklahoma State Courts Network) and links for CONTACT US, CAREERS, and ACCESSIBILITY ADA.

# Existing Case Filing

## Enter County

The screenshot displays the Oklahoma State Courts Network (OSCN) E-Filing interface. At the top, there is a navigation bar with links for Help, E-FILING, E-PAYMENTS, and CAREERS. Below this is a secondary navigation bar with links for HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. The main header area features the OSCN logo and the text 'OKLAHOMA State Courts Network'. A large 'E-FILING' banner is present, along with links for 'Need help? Read our E-Filing guide.', 'E-Filing Technical Standards', and 'Have questions? Read our FAQ.'. A user is signed in as 'BobbyIDee'.

The 'Case Search' modal window is open, showing a 'County' dropdown menu with a list of counties: Adair, Canadian, Cleveland (highlighted and circled in green), Ellis, and Oklahoma. To the right of the dropdown is a 'Case Number' input field. The modal also includes a close button (X) in the top right corner.

At the bottom of the page, there is a footer section with contact information for OSCN, including the email 'webmaster@oscn.net' and the address 'Oklahoma Judicial Center, 2100 N Lincoln Ave., Oklahoma City, OK 73105'. There are also sections for 'DECISIONS' (New Decisions, Supreme Court of Oklahoma, Court of Criminal Appeals, Court of Civil Appeals, District Courts) and 'PROGRAMS' (The Sovereignty Symposium, Alternative Dispute Resolution, Early Settlement Mediation, Children's Court Improvement Program (CIP), Judicial Nominating Commission, Certified Courtroom Interpreters, Certified Shorthand Reporters, Accessibility ADA).



# Existing Case Filing

Enter Case Number and Select – Counties limited

The screenshot displays the Oklahoma State Courts Network (OSCN) E-Filing interface. A 'Case Search' modal is open, featuring two input fields: 'County' and 'Case Number'. The 'County' dropdown menu is currently set to 'Cleveland', and the 'Case Number' text field contains 'cj-2020-00'. Both the dropdown and the text field are circled in green. Below these fields are two buttons: a blue 'SEARCH' button with a magnifying glass icon, also circled in green, and a grey 'CLEAR VALUES' button. The background shows the website's navigation menu with links like 'HOME', 'COURTS', 'DECISIONS', 'PROGRAMS', 'NEWS', 'LEGAL RESEARCH', 'COURT RECORDS', and 'QUICK LINKS'. There are also links for 'Existing Case Filing', 'Search E-Filings', and 'Email Log'. The user is signed in as 'BobbyIDee'.

# Existing Case Filing

## e-Filing System Queries CMS for a Match

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

Need help? Read our E-Filing guide.

### Case Search

County: Cleveland Case Number: cj-2020-000

SEARCH CLEAR VALUES

Show 10 entries

Case Number	Filing Date	Case Description
CJ-2020-000	04/01/2020	LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.

Showing 1 to 1 of 1 entries

Previous 1 Next

SELECT

Search limited to public cases, just as on OSCN

CONTACT US | CAREERS | ACCESSIBILITY ADA

# Existing Case Filing

## Creates a New Submission

The screenshot displays the Oklahoma State Courts Network E-Filing interface. The top navigation bar includes links for Help, E-FILING, E-PAYMENTS, and CAREERS. The main header features the Oklahoma State Courts Network logo and a menu with options like HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. A prominent 'E-FILING' section contains utility links for Existing Case Filing, New Case Filing, Search E-Filings, and Email Log. A user is signed in as 'fholdsclaw01' with a Sign Out option.

### FILING DETAILS

**Submission Information**

<b>E-Filing Reference Number:</b> 1289	<b>Submission Date:</b>
<b>E-Filing Status:</b> Pending Submission	<b>Completion Date:</b>

**Case Information**

**Case Description:** LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.

<b>Case Number:</b> CJ-2020-000	<b>Case Type:</b> Civil relief more than \$10,000
---------------------------------	---

# Existing Case Filing

## Submission Information – Reference Number

The screenshot displays the Oklahoma State Courts Network E-Filing interface. The top navigation bar includes links for Help, E-FILING, E-PAYMENTS, and CAREERS. The main header features the Oklahoma State Courts Network logo and a menu with options like HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. A secondary navigation bar contains links for Existing Case Filing, New Case Filing, Search E-Filings, and Email Log. A user is signed in as fholdsclaw01. The main content area is titled 'FILING DETAILS' and contains two sections: 'Submission Information' and 'Case Information'. In the 'Submission Information' section, the 'E-Filing Reference Number' is 1289, which is circled in green. Other details include 'E-Filing Status: Pending Submission', 'Submission Date:', and 'Completion Date:'. The 'Case Information' section shows 'Case Description: LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.', 'Case Number: CJ-2020-000', and 'Case Type: Civil relief more than \$10,000'.

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

**E-FILING**

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Existing Case Filing New Case Filing Search E-Filings Email Log

Home Account Filings

Signed in as fholdsclaw01 Sign Out

### FILING DETAILS

#### Submission Information

<b>E-Filing Reference Number:</b> 1289	<b>Submission Date:</b>
<b>E-Filing Status:</b> Pending Submission	<b>Completion Date:</b>

#### Case Information

**Case Description:** LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.

<b>Case Number:</b> CJ-2020-000	<b>Case Type:</b> Civil relief more than \$10,000
---------------------------------	---

# Existing Case Filing

## Submission Information – Status

The screenshot displays the Oklahoma State Courts Network E-Filing interface. The top navigation bar includes links for Help, E-FILING, E-PAYMENTS, and CAREERS. The main header features the Oklahoma State Courts Network logo and a menu with options like HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. A prominent 'E-FILING' section contains utility links for Existing Case Filing, New Case Filing, Search E-Filings, and Email Log. A user is signed in as 'fholdsclaw01' with a Sign Out option.

**FILING DETAILS**

**Submission Information**

<b>E-Filing Reference Number:</b> 1289	<b>Submission Date:</b>
<b>E-Filing Status:</b> Pending Submission	<b>Completion Date:</b>

**Case Information**

**Case Description:** LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.

**Case Number:** CJ-2020-000      **Case Type:** Civil relief more than \$10,000

# Existing Case Filing

## Submission Information – Dates

The screenshot displays the Oklahoma State Courts Network E-Filing interface. The top navigation bar includes links for Help, E-FILING, E-PAYMENTS, and CAREERS. The main header features the Oklahoma State Courts Network logo and navigation links for HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. The E-FILING section is highlighted, with sub-links for Existing Case Filing, New Case Filing, Search E-Filings, and Email Log. A user is signed in as fholdsclaw01. The main content area is titled 'FILING DETAILS' and contains two sections: 'Submission Information' and 'Case Information'. In the 'Submission Information' section, the 'Submission Date' and 'Completion Date' fields are circled in green. The 'Case Information' section provides details about the case description and case number.

**Submission Information**

<b>E-Filing Reference Number:</b> 1289	<b>Submission Date:</b>
<b>E-Filing Status:</b> Pending Submission	<b>Completion Date:</b>

**Case Information**

**Case Description:** LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.

**Case Number:** CJ-2020-000      **Case Type:** Civil relief more than \$10,000

# Existing Case Filing

Scroll Down for Case Information – Same Data as OSCN

## Case Information

**Case Description:** LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.

**Case Number:** CJ-2020-000

**Case Type:** Civil relief more than \$10,000

**Case Status:** Pending

**County:** Cleveland

**Court Type:** District Court

Issue	Issue Code	Filing Date
FORECLOSURE	FORE	04/01/2020

## Case Parties

Role	First Name	Last Name/Organization Name	
Defendant	Johnny	Doe	<a href="#">DETAILS</a>
Defendant	Jane	Doe	<a href="#">DETAILS</a>

# Existing Case Filing

## Scroll Down for Party Information

### Case Parties

Role	First Name	Last Name/Organization Name	
Defendant	Johnny	Doe	<a href="#">DETAILS</a>
Defendant	Jane	Doe	<a href="#">DETAILS</a>
Defendant		City Of Norman Oklahoma	<a href="#">DETAILS</a>
Defendant		NEIGHBORHOOD ASSOC.	<a href="#">DETAILS</a>
Plaintiff		LOCAL BANK.	<a href="#">DETAILS</a>

### Documents and Requests

[ADD DOCUMENT](#) [ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee
---------------------	-------------	-----

No Documents or Requests



# Existing Case Filing

Scroll Down for Party Information – Details from OSCN

Issue	Issue Code	Filing Date			
<b>Party</b> <span>×</span>					
<b>Party Name</b>					
<b>Party Role</b> Defendant					
<b>Prefix</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Suffix</b>	
	Johnny		Doe		
<b>Address</b>					
<b>Address Type</b>	<b>Address Line 1</b>	<b>Address Line 2</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
No Addresses					
Showing 0 to 0 of 0 entries					
<b>Phone/Fax Numbers</b>					

The same information  
publicly available on  
OSCN

# Existing Case Filing

## Scroll Down to Add Documents, Requests, Pay Fees

### Documents and Requests

**ADD DOCUMENT** **ADD REQUEST**

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee
No Documents or Requests		

### Fees and Payments


**Total Fee:** \$0.00

**SUBMIT**

#### OSCN

EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

#### COURTS

Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals   
District Courts

#### DECISIONS

New Decisions  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals

#### PROGRAMS

The Sovereignty Symposium  
Alternative Dispute Resolution  
Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission

# Existing Case Filing

## Add Document - Tips

**Add Document Or Request** [X]

**Tip** All E-Filed documents shall be filed in a text-based PDF format pursuant to the Rules For Electronic Filing in the Oklahoma Courts. Attachments and exhibits should be submitted with the principal E-Filed document as a text-searchable PDF. If the original attachment or document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

**Document**

**Select Category**

-- Select Category -- [v] \*

**ADD** **CANCEL**

**OSCN**  
EMAIL: w  
Oklahom  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

Court of Civil Appeals  
District Courts

Court of Criminal Appeals  
Court of Civil Appeals

Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters

# Existing Case Filing

## Add Document – Category Based on Case Type

**Add Document Or Request** [Close]

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**Document**

**Select Category** [ANSWER / RESPONSE] \*  
-- Select Category --  
AFFIDAVIT  
ANSWER / RESPONSE  
APPLICATION  
**NOTICE / LETTER**  
MISC. FILINGS - ALL CASE TYPES  
MISC. FILINGS - CIVIL / JUVENILE  
MOTION  
ORDER

**Select Document** [-- Select Document --] \*

**OSCN**  
EMAIL: v...  
Oklahoma  
2100 N Lincoln  
Oklahoma City.

Appeals  
Court of Criminal Appeals  
Court of Civil Appeals

Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters

# Existing Case Filing

## Add Document Type - Based on Category

**Add Document Or Request** [X]

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**Document**

**Select Category**  
NOTICE / LETTER [v] \*

**Select Document**  
-- Select Document -- [v] \*  
-- Select Document --  
LETTER  
**NOTICE**  
NOTICE OF HEARING  
NOTICE OF RENEWAL OF JUDGMENT

**ADD** **CANCEL**

**OSCN**  
EMAIL: w...  
Oklahom...  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

Court of Civil Appeals  
District Courts

Court of Civil Appeals

Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters

# Existing Case Filing

## Edit Document Description – If Needed

document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

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### Document

#### Select Category

NOTICE / LETTER



#### Select Document

NOTICE



#### Description (can be edited)

NOTICE



#### Upload Document \*

Choose File

No file chosen

#### Fee

\$0

Include comments to the clerk here

#### Total Fee

\$0

300 character limit

ADD

CANCEL

# Existing Case Filing

## Edit Document Description – If Needed

document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

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### Document

#### Select Category

NOTICE / LETTER



#### Select Document

NOTICE



#### Description (can be edited)

NOTICE OF SHERIFF'S SALE



#### Upload Document \*

Choose File

No file chosen

#### Fee

\$0

Include comments to the clerk here

#### Total Fee

\$0

300 character limit

ADD

CANCEL

# Existing Case Filing

## Upload Document – Fee, if any, Computed

document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

### Document

#### Select Category

NOTICE / LETTER

#### Select Document

NOTICE

#### Description (can be edited)

NOTICE OF SHERIFF'S SALE

#### Upload Document \*

Choose File Notice of Sheriff's Sale.pdf

Fee

\$0

Include comments to the clerk here

Total Fee

\$0

300 character limit

ADD CANCEL



# Existing Case Filing

## Optional Comments to Clerk, if Needed

document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

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### Document

#### Select Category

NOTICE / LETTER



#### Select Document

NOTICE



#### Description (can be edited)

NOTICE OF SHERIFF'S SALE



#### Upload Document \*

Choose File

Notice of Sheriff's Sale.pdf

#### Fee

\$0

Include comments to the clerk here

#### Total Fee

\$0

300 character limit

ADD

CANCEL

# Existing Case Filing

## Select ADD

document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

### Document

#### Select Category

NOTICE / LETTER



#### Select Document

NOTICE



#### Description (can be edited)

NOTICE OF SHERIFF'S SALE



#### Upload Document \*

Choose File

Notice of Sheriff's Sale.pdf

#### Fee

\$0

Include comments to the clerk here

#### Total Fee

\$0

300 character limit

**ADD**

CANCEL

# Existing Case Filing

## Submission Updated- Fee Total Updated

### Documents and Requests

[ADD DOCUMENT](#)

[ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee	
Notice of Sheriff's Sale.pdf	NOTICE OF SHERIFF'S SALE	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>

### Fees and Payments

**Total Fee:** \$0.00

[SUBMIT](#)

#### OSCN

EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

#### COURTS

Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals   
District Courts

#### DECISIONS

New Decisions  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals

#### PROGRAMS

The Sovereignty Symposium  
Alternative Dispute Resolution  
Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

# Existing Case Filing

## Submission – View details, edit, delete Document

### Documents and Requests

[ADD DOCUMENT](#)

[ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee	
Notice of Sheriff's Sale.pdf	NOTICE OF SHERIFF'S SALE	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>

### Fees and Payments

**Total Fee:** \$0.00

[SUBMIT](#)

#### OSCN

EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

#### COURTS

Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals   
District Courts

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New Decisions  
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Court of Civil Appeals

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The Sovereignty Symposium  
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Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

# Existing Case Filing

## Submission – View details

### Document Details

Document		
<b>Category</b>	Document	
NOTICE / LETTER	NOTICE	
<b>Description</b>	<b>Upload Document</b>	<b>Fee</b>
NOTICE OF SHERIFF'S SALE	<a href="#">Notice of Sheriff's Sale.pdf</a>	\$0.00

Service		
<b>Service Type</b>		<b>Fee</b>
		\$0.00

<b>Comments</b>	<b>Total Fee</b>
	\$0.00

CLOSE

### OSCN

EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

### COURTS

Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals   
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Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

# Existing Case Filing

## Submission – View details, edit, delete Document

### Documents and Requests

[ADD DOCUMENT](#)[ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee	
Notice of Sheriff's Sale.pdf	NOTICE OF SHERIFF'S SALE	\$0.00	<a href="#">DETAIL</a> <a href="#">EDIT</a> <a href="#">DELETE</a>

### Fees and Payments

**Total Fee:** \$0.00

[SUBMIT](#)

#### OSCN

EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

#### COURTS

Supreme Court of Oklahoma  
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Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

# Existing Case Filing

## Submission – Edit

document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

### Document

#### Select Category

NOTICE / LETTER



#### Select Document

NOTICE



#### Description (can be edited)

NOTICE OF SHERIFF'S SALE



#### Upload Document \*

Choose File

Notice of Sheriff's Sale.pdf

#### Fee

\$0

Include comments to the clerk here

#### Total Fee

\$0

300 character limit

UPDATE

CANCEL

# Existing Case Filing

## Submission – View details, edit, delete Document

### Documents and Requests

[ADD DOCUMENT](#)[ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee	
Notice of Sheriff's Sale.pdf	NOTICE OF SHERIFF'S SALE	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>

### Fees and Payments

**Total Fee:** \$0.00

[SUBMIT](#)

#### OSCN

EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

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Court of Civil Appeals   
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Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA



# Existing Case Filing

## Submission – Add Additional Documents

**Add Document Or Request**

**Tip** All E-Filed documents shall be filed in a text-based PDF format pursuant to the Rules For Electronic Filing in the Oklahoma Courts. Attachments and exhibits should be submitted with the principal E-Filed document as a text-searchable PDF. If the original attachment or document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

**Document**

**Select Category**

MOTION

**Select Document**

-- Select Document --

- Select Document --
- MOTION TO MODIFY (DIVORCE / ORDER FOR CUSTODY/SUPPORT)
- MOTION
- MOTION OR APPLICATION FOR CONTEMPT - PRE JUDGMENT
- MOTION OR APPLICATION FOR CONTEMPT CITATION - POST JUDGMENT
- MOTION TO SET ASIDE DECREE - DIVORCE
- MOTION TO SET ASIDE - JOURNAL ENTRY
- MOTION FOR DEFICIENCY JUDGMENT
- MOTION FOR ENFORCEMENT
- MOTION OR APPLICATION FOR HEARING ON ASSETS - POST JUDGMENT
- MOTION FOR NEW TRIAL

**ADD** **CANCEL**

# Existing Case Filing

## Submission – Add Additional Documents

### Add Document Or Request

**Tip** All E-Filed documents shall be filed in a text-based PDF format pursuant to the Rules For Electronic Filing in the Oklahoma Courts. Attachments and exhibits should be submitted with the principal E-Filed document as a text-searchable PDF. If the original attachment or document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

Document		
<b>Select Category</b>	<b>Select Document</b>	
MOTION	MOTION	
<b>Description (can be edited)</b>	<b>Upload Document</b>	<b>Fee</b>
MOTION to confirm sale	Choose File Motion to Confirm Sale.pdf	\$0
Include comments to the clerk here:		<b>Total Fee</b>
		\$0

# Existing Case Filing

## Example with Fees – Fees Updated

### Add Document Or Request

**Tip** All E-Filed documents shall be filed in a text-based PDF format pursuant to the Rules For Electronic Filing in the Oklahoma Courts. Attachments and exhibits should be submitted with the principal E-Filed document as a text-searchable PDF. If the original attachment or document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

---

**Document**

<b>Select Category</b>	<b>Select Document</b>	
MOTION	MOTION TO MODIFY (DIVORCE / <	
<b>Description (can be edited)</b>	<b>Upload Document *</b>	<b>Fee</b>
Motion to modify custody/visitation	Choose File Motion to Modify.pdf	\$86.64
<b>Include comments to the clerk here</b>		<b>Total Fee</b>
		\$86.64

# Existing Case Filing

Example with Fees – Enter payment information

Payment ✕


---

### Order Information

Total Amount (\$):  
\$86.64


Charge Type:  
AUTH

### Card Information



Card Number:\*

Expiry Date:\*

CVV: 

### Customer Information

First Name:\*

Last Name:\*

Address: \*

# Existing Case Filing

## Example, Summons with Service

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

### Document

#### Select Category

SUMMONS

#### Select Document

SUMMONS

#### Description (can be edited)

SUMMONS

#### Upload Document \*

Choose File Summons.pdf

#### Fee

\$10

### Service

#### Service Type

SUMMONS ISSUED - SHERIFF

#### Fee

\$50

Include comments to the clerk here

#### Total Fee

\$60

300 character limit

ADD CANCEL

# Existing Case Filing

## Example, Requests

### Case Parties

Role	First Name	Last Name/Organization Name	
Respondent	Billie	May	<a href="#">DETAILS</a>
Petitioner	John	May	<a href="#">DETAILS</a>
Minor		Guardian Ad Litem	<a href="#">DETAILS</a>

### Documents and Requests

[ADD DOCUMENT](#) [ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee
No Documents or Requests		

### Fees and Payments

**Total Fee:** \$0.00

# Existing Case Filing

## Example, Requests – Select from list

**Tip** All E-Filed documents shall be filed in a text-based PDF format pursuant to the Rules For Electronic Filing in the Oklahoma Courts. Attachments and exhibits should be submitted with the principal E-Filed document as a text-searchable PDF. If the original attachment or document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

### Request

#### Select Category

REQUEST

#### Select a Request

-- Select Request --

-- Select Request --

COURT REPORTER FEE-TRIAL ON MERITS  
REQUEST FOR COURT REPORTER (SMALL CLAIMS)  
REQUEST FOR JURY TRIAL  
REQUEST FOR JURY TRIAL SMALL CLAIMS

Include comments to the clerk here

300 character limit

**ADD** CANCEL

# Existing Case Filing

## Example, Requests – e.g., Court Reporter

**Tip** All E-Filed documents shall be filed in a text-based PDF format pursuant to the Rules For Electronic Filing in the Oklahoma Courts. Attachments and exhibits should be submitted with the principal E-Filed document as a text-searchable PDF. If the original attachment or document cannot be converted to a text-searchable PDF, the attachment or document may be submitted in a non-text-searchable PDF format. A non-text image may also be submitted using the current JPEG standard format.

**Tip** Currently a confidential document or document filed under seal cannot be filed via E-Filing

**Tip** The OUCMS e-Filing Portal is an automated system which is programmed to apply the standard fees associated with certain filings. Payment by credit card is required to submit those items via this system. Filers who wish to discuss the standard filing fees, who need to pay by a method other than credit card, or who have circumstances which might require filing without the standard fees, should contact the court clerk's office directly rather than using the e-Filing Portal.

### Request

Select Category

REQUEST

Select a Request

COURT REPORTER FEE-TRIAL ON M

Include comments to the clerk here

**Total Fee**

\$20

300 character limit

ADD

CANCEL



# Existing Case Filing

This point in the process – ready to Submit

## Documents and Requests

[ADD DOCUMENT](#)

[ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee	
Notice of Sheriff's Sale.pdf	NOTICE OF SHERIFF'S SALE	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>
Notice of Hearing to Confirm Sale.pdf	NOTICE OF HEARING to Confirm Sale	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>
Motion to Confirm Sale.pdf	MOTION to confirm sale	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>

## Fees and Payments

**Total Fee:** \$0.00

[SUBMIT](#)

### OSCN

EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center

### COURTS

Supreme Court of Oklahoma  
Court of Criminal Appeals

### DECISIONS

New Decisions  
Supreme Court of Oklahoma

### PROGRAMS

The Sovereignty Symposium  
Alternative Dispute Resolution

# Existing Case Filing

Where we are in the e-Filing process



# Existing Case Filing

Submission – Ready to submit, note document description

Documents and Requests

[ADD DOCUMENT](#) [ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee	
Notice of Sheriff's Sale.pdf	NOTICE OF SHERIFF'S SALE	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>
Notice of Hearing to Confirm Sale.pdf	NOTICE OF HEARING to Confirm Sale	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>
Motion to Confirm Sale.pdf	MOTION to confirm sale	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>

Fees and Payments

**Total Fee:** \$0.00

[SUBMIT](#)

Notice in my submission the description is: "NOTICE OF HEARING to Confirm Sale"

**OSCN**  
EMAIL: webmaster@oscn.net  
Oklahoma Judicial Center

**COURTS**  
Supreme Court of Oklahoma  
Court of Criminal Appeals

**DECISIONS**  
New Decisions  
Supreme Court of Oklahoma

**PROGRAMS**  
The Sovereignty Symposium  
Alternative Dispute Resolution

# Existing Case Filing

## Submission – Submit

### Documents and Requests

[ADD DOCUMENT](#)[ADD REQUEST](#)

When E-Filing multiple documents, each document must be submitted as a separate file bearing its own separate and distinct document title.

Document Or Request	Description	Fee	
Notice of Sheriff's Sale.pdf	NOTICE OF SHERIFF'S SALE	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>
Notice of Hearing to Confirm Sale.pdf	NOTICE OF HEARING to Confirm Sale	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>
Motion to Confirm Sale.pdf	MOTION to confirm sale	\$0.00	<a href="#">DETAILS</a> <a href="#">EDIT</a> <a href="#">DELETE</a>

### Fees and Payments

**Total Fee:** \$0.00

[SUBMIT](#)

#### OSCN

EMAIL: [webmaster@oscn.net](mailto:webmaster@oscn.net)  
Oklahoma Judicial Center

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Supreme Court of Oklahoma  
Court of Criminal Appeals

#### DECISIONS

New Decisions  
Supreme Court of Oklahoma

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Alternative Dispute Resolution

# Existing Case Filing

## Submission – Date and Time Recorded

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

### E-FILING

Existing Case Filing New Case Filing Search E-Filings Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home Account Filings Signed in as fholdsclaw01 Sign Out

### FILING DETAILS

#### Submission Information

Submitted Successfully

E-Filing Reference Number: 1289

Submission Date: 7/14/2023 12:56:17 PM

E-Filing Status: Submitted

Completion Date:

#### Case Information

Case Description: LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.

Case Number: CJ-2020-000

Case Type: Civil relief more than \$10,000

# Existing Case Filing


## Submission – Confirmation Email Received

Confirmation of SUBMISSION for E-Filing #1289

helpdesk@oscn.net  
To: fholdsclaw2@gmail.com  
Cc: Holdsclaw, Frank

Reply Reply All Forward

Fri 7/14/2023 12:56 PM



Oklahoma Unified Case Management System  
**OUCMS e-Filing Portal**

Dear Frank Holdsclaw:

This email verifies that your E-Filing was successfully submitted to the District Court for Cleveland County, State of Oklahoma and is pending further action by the Court Clerk. The E-File Reference Number for this submission is #1289 and the items received by the Court are listed below. You will receive a separate email when processing is complete.

Status: **SUBMITTED**

Date/Time of Submission: 7/14/2023 12:56:17 PM

\*\* Any document submitted after 5 p.m. will be deemed submitted the next business day.  
\*\* A submitted document has not been processed by the Court Clerk. You will be notified if your submission is accepted for filing.

# Existing Case Filing

We are here in the e-Filing process

The screenshot shows the Oklahoma State Courts Network e-Filing portal. The top navigation bar includes 'Help', 'E-FILING', 'E-PAYMENTS', and 'CAREERS'. The main header features the Oklahoma State Courts Network logo and navigation links: 'HOME', 'COURTS', 'DECISIONS', 'PROGRAMS', 'NEWS', 'LEGAL RESEARCH', 'COURT RECORDS', and 'QUICK LINKS'. A search bar contains the text 'Existing Case F'. Below the header, there are links for 'Home', 'Account', and 'Filings'. The main content area is titled 'E-FILING' and includes a link to 'Need help? Read our E-Filing guide.' and 'E-Filing Technical Standards'. The 'FILING DETAILS' section is visible, showing 'Submission Information' with a 'Submitted Successfully' status, 'E-Filing Reference Number: 1289', and 'E-Filing Status: Submitted'. The 'Case Information' section shows 'Case Description: LOCAL BANK V JOHNNY DOE, CITY OF N' and 'Case Number: CJ-2020-000'. The 'Case Type' is 'Civil relief more than \$10,000'.

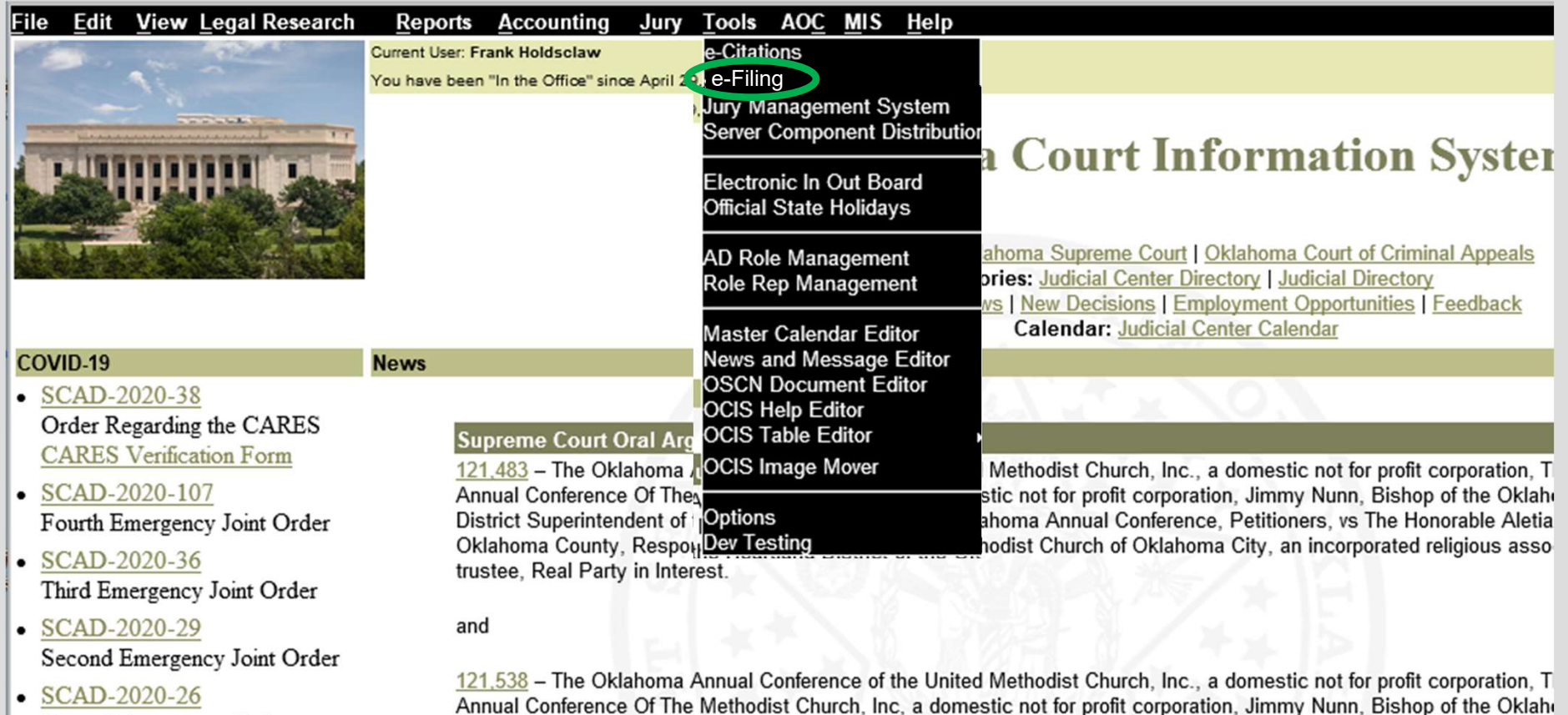
The overlaid diagram illustrates the e-filing process flow:

- An **e-Filer** (represented by a person at a computer) interacts with the **e-Filing Portal**.
- The **e-Filing Portal** sends a **Submission** (represented by PDF icons) to the **e-Filing Work Queue**.
- The **e-Filing Work Queue** processes the submission and sends a **Submission Confirmation emailed** to **Staff, Firm, etc.** (represented by a person at a computer).
- The **Staff, Firm, etc.** then provides feedback to the **e-Filer**.

# Existing Case Filing

E-Filing – Added to OCIS Main Menu

Added to the Tools Menu here



The screenshot shows the OCIS main menu with the 'Tools' dropdown menu open. The 'e-Filing' option is circled in green. The menu items are:



- e-Citations
- e-Filing**
- Jury Management System
- Server Component Distribution
- Electronic In Out Board
- Official State Holidays
- AD Role Management
- Role Rep Management
- Master Calendar Editor
- News and Message Editor
- OSCN Document Editor
- OCIS Help Editor
- OCIS Table Editor
- OCIS Image Mover
- Options
- Dev Testing

The background shows the OCIS main page with a navigation bar (File, Edit, View, Legal Research, Reports, Accounting, Jury, Tools, AOC, MIS, Help) and a header for the Oklahoma Court Information System. The main content area includes a COVID-19 section with links to SCAD-2020-38, SCAD-2020-107, SCAD-2020-36, SCAD-2020-29, and SCAD-2020-26. There is also a 'Supreme Court Oral Argument' section with links to 121.483 and 121.538.



# Existing Case Filing

## Work Queue – List of Submissions

 **E-FILING QUEUE** 

Search Criteria Criteria to use for searching filings. Click to show.



**Expand All**  **Assign**


<input type="checkbox"/>	E-Filing Reference Number	↑ Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1198	CJ-2020-18	BOKF, N.A. v. Stephen J Byrne	09/01/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1228	SC-2020-9	RPIG NORMAN I LLC VS BARRIENTOS ISMAR	11/03/2022	Cleveland	Submitted	
<input type="checkbox"/>	1230	SC-2020-9	CHARLEMAGNE APARTMENTS v. MARY COLQUITT	10/19/2022	Canadian	Submitted	
<input type="checkbox"/>	1249	CS-2017-459	TD BANK USA NA v. AMBER FITZGERALD	11/04/2022	Canadian	Submitted	
<input type="checkbox"/>	1254	SC-2020-1	City Heights North, LP v. Jason Furtado	12/28/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1268	CS-2020-10	CAPITAL ONE BANK (USA), N.A. v. STEVEN HULING JR	03/06/2023	Adair	Submitted	Fortner, Jason
<input type="checkbox"/>	1276	CS-2017-459	TD BANK USA NA v. FITZGERALD, AMBER	04/07/2023	Canadian	Submitted	Hendricks, Allen
<input type="checkbox"/>	1302	CJ-2018-18	Scopelitti, Andrea v. Ngyuyen, Anh	08/31/2023	Cleveland	Submitted	
<input type="checkbox"/>	1304	CJ-2023-0		09/07/2023	Cleveland	Submitted	


Items per page:  101 – 109 of 109 < >

# Existing Case Filing



## Work Queue – Searchable

 **E-FILING QUEUE** 

**Search Criteria** Criteria to use for searching filings. Click to show. 

**Expand All**   **Assign**

<input type="checkbox"/>	E-Filing Reference Number	↑ Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1198	CJ-2020-18	BOKF, N.A. v. Stephen J Byrne	09/01/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1228	SC-2020-9	RPIG NORMAN I LLC VS BARRIENTOS ISMAR	11/03/2022	Cleveland	Submitted	
<input type="checkbox"/>	1230	SC-2020-9	CHARLEMAGNE APARTMENTS v. MARY COLQUITT	10/19/2022	Canadian	Submitted	
<input type="checkbox"/>	1249	CS-2017-459	TD BANK USA NA v. AMBER FITZGERALD	11/04/2022	Canadian	Submitted	
<input type="checkbox"/>	1254	SC-2020-1	City Heights North, LP v. Jason Furtado	12/28/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1268	CS-2020-10	CAPITAL ONE BANK (USA), N.A. v. STEVEN HULING JR	03/06/2023	Adair	Submitted	Fortner, Jason
<input type="checkbox"/>	1276	CS-2017-459	TD BANK USA NA v. FITZGERALD, AMBER	04/07/2023	Canadian	Submitted	Hendricks, Allen
<input type="checkbox"/>	1302	CJ-2018-18	Scopelitiis, Andrea v. Ngyuyen, Anh	08/31/2023	Cleveland	Submitted	
<input type="checkbox"/>	1304	CJ-2023-0		09/07/2023	Cleveland	Submitted	

Items per page:  101 – 109 of 109  

# Existing Case Filing

## Work Queue – Searchable

### E-FILING QUEUE

Search Criteria Criteria to use for searching filings. Click to hide.

Case Number Enter a submission... E-Filing Reference Nu... Case Type

Filer Name Submitted Court Type Assigned To

Search Clear



Expand All Assign To Assign


<input type="checkbox"/>	E-Filing Reference Number	↑ Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1198	CJ-2020-18	BOKF, N.A. v. Stephen J Byrne	09/01/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1228	SC-2020-9	RPIG NORMAN I LLC VS BARRIENTOS ISMAR	11/03/2022	Cleveland	Submitted	
<input type="checkbox"/>	1230	SC-2020-9	CHARLEMAGNE APARTMENTS v. MARY COLQUITT	10/19/2022	Canadian	Submitted	
<input type="checkbox"/>	1249	CS-2017-459	TD BANK USA NA v. AMBER FITZGERALD	11/04/2022	Canadian	Submitted	
<input type="checkbox"/>	1254	SC-2020-1	City Heights North, LP v. Jason Furtado	12/28/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1268	CS-2020-10	CAPITAL ONE BANK (USA), N.A. v. STEVEN HULING JR	03/06/2023	Adair	Submitted	Fortner, Jason
<input type="checkbox"/>	1276	CS-2017-459	TD BANK USA NA v. FITZGERALD, AMBER	04/07/2023	Canadian	Submitted	Hendricks, Allen
<input type="checkbox"/>	1302	CJ-2018-18	Scopelitiis, Andrea v. Ngyuyen, Anh	08/31/2023	Cleveland	Submitted	
<input type="checkbox"/>	1304	CJ-2023-0		09/07/2023	Cleveland	Submitted	


Items per page: 10 101-109 of 109 < >

# Existing Case Filing



## Work Queue – Assignable

 **E-FILING QUEUE** 

Search Criteria Criteria to use for searching filings. Click to show. 



**Expand All**   **Assign**

<input type="checkbox"/>	E-Filing Reference Number	↑ Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1198	CJ-2020-18	BOKF, N.A. v. Stephen J Byrne	09/01/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1228	SC-2020-9	RPIG NORMAN I LLC VS BARRIENTOS ISMAR	11/03/2022	Cleveland	Submitted	
<input type="checkbox"/>	1230	SC-2020-9	CHARLEMAGNE APARTMENTS v. MARY COLQUITT	10/19/2022	Canadian	Submitted	
<input type="checkbox"/>	1249	CS-2017-459	TD BANK USA NA v. AMBER FITZGERALD	11/04/2022	Canadian	Submitted	
<input type="checkbox"/>	1254	SC-2020-1	City Heights North, LP v. Jason Furtado	12/28/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1268	CS-2020-10	CAPITAL ONE BANK (USA), N.A. v. STEVEN HULING JR	03/06/2023	Adair	Submitted	Fortner, Jason
<input type="checkbox"/>	1276	CS-2017-459	TD BANK USA NA v. FITZGERALD, AMBER	04/07/2023	Canadian	Submitted	Hendricks, Allen
<input type="checkbox"/>	1302	CJ-2018-18	Scopelitiis, Andrea v. Ngyuyen, Anh	08/31/2023	Cleveland	Submitted	
<input type="checkbox"/>	1304	CJ-2023-0		09/07/2023	Cleveland	Submitted	

Items per page:  101 – 109 of 109  

# Existing Case Filing

## Work Queue – Assignable

 **E-FILING QUEUE** 

Search Criteria Criteria to use for searching filings. Click to show.

**Expand All**  **Assign**

<input type="checkbox"/>	E-Filing Reference Number	↑ Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1198	CJ-2020-18	BOKF, N.A. v. Stephen J Byrne	09/01/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1228	SC-2020-9	RPIG NORMAN I LLC VS BARRIENTOS ISMAR	11/03/2022	Cleveland	Submitted	
<input type="checkbox"/>	1230	SC-2020-9	CHARLEMAGNE APARTMENTS v. MARY COLQUITT	10/19/2022	Canadian	Submitted	
<input type="checkbox"/>	1249	CS-2017-459	TD BANK USA NA v. AMBER FITZGERALD	11/04/2022	Canadian	Submitted	
<input type="checkbox"/>	1254	SC-2020-1	City Heights North, LP v. Jason Furtado	12/28/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1268	CS-2020-10	CAPITAL ONE BANK (USA), N.A. v. STEVEN HULING JR	03/06/2023	Adair	Submitted	Fortner, Jason
<input type="checkbox"/>	1276	CS-2017-459	TD BANK USA NA v. FITZGERALD, AMBER	04/07/2023	Canadian	Submitted	Hendricks, Allen
<input type="checkbox"/>	1302	CJ-2018-18	Scopelitiis, Andrea v. Ngyuyen, Anh	08/31/2023	Cleveland	Submitted	
<input type="checkbox"/>	1304	CJ-2023-0		09/07/2023	Cleveland	Submitted	

Items per page:  101 - 109 of 109 < >

# Existing Case Filing

## Work Queue – Assignable

**E-FILING QUEUE**

Search Criteria Criteria to use for searching filings. Click to show.

**Expand All**

<input type="checkbox"/>	E-Filing Reference Number	↑ Case Number	Case Description	Submission Date			
<input type="checkbox"/>	1198	CJ-2020-18	BOKF, N.A. v. Stephen J Byrne	09/01/2022			
<input checked="" type="checkbox"/>	228	SC-2020-9	RPIG NORMAN I LLC VS BARRIENTOS ISMAR	11/03/2022	Cleveland	Submitted	
<input type="checkbox"/>	1230	SC-2020-9	CHARLEMAGNE APARTMENTS v. MARY COLQUITT	10/19/2022	Canadian	Submitted	
<input type="checkbox"/>	1249	CS-2017-459	TD BANK USA NA v. AMBER FITZGERALD	11/04/2022	Canadian	Submitted	
<input type="checkbox"/>	1254	SC-2020-1	City Heights North, LP v. Jason Furtado	12/28/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1268	CS-2020-10	CAPITAL ONE BANK (USA), N.A. v. STEVEN HULING JR	03/06/2023	Adair	Submitted	Fortner, Jason
<input type="checkbox"/>	1276	CS-2017-459	TD BANK USA NA v. FITZGERALD, AMBER	04/07/2023	Canadian	Submitted	Hendricks, Allen
<input type="checkbox"/>	1302	CJ-2018-18	Scopelitiis, Andrea v. Ngyuyen, Anh	08/31/2023	Cleveland	Submitted	
<input type="checkbox"/>	1304	CJ-2023-0		09/07/2023	Cleveland	Submitted	

Items per page: 10 101 - 109 of 109 < >

Assign

Fortner, Jason



Hendricks, Allen

Afzal, Sehar

Holdsclaw, Frank

# Existing Case Filing

## Work Queue – Assignable

 **E-FILING QUEUE** 

Search Criteria Criteria to use for searching filings. Click to show.

**Expand All**  **Assign**

<input type="checkbox"/>	E-Filing Reference Number	↑ Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1198	CJ-2020-18	BOKF, N.A. v. Stephen J Byrne	09/01/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1228	SC-2020-9	RPIG NORMAN I LLC VS BARRIENTOS ISMAR	11/03/2022	Cleveland	Submitted	Afzal, Sehar
<input type="checkbox"/>	1230	SC-2020-9	CHARLEMAGNE APARTMENTS v. MARY COLQUITT	10/19/2022	Canadian	Submitted	
<input type="checkbox"/>	1249	CS-2017-459	TD BANK USA NA v. AMBER FITZGERALD	11/04/2022	Canadian	Submitted	
<input type="checkbox"/>	1254	SC-2020-1	City Heights North, LP v. Jason Furtado	12/28/2022	Oklahoma	Submitted	
<input type="checkbox"/>	1268	CS-2020-10	CAPITAL ONE BANK (USA), N.A. v. STEVEN HULING JR	03/06/2023	Adair	Submitted	Fortner, Jason
<input type="checkbox"/>	1276	CS-2017-459	TD BANK USA NA v. FITZGERALD, AMBER	04/07/2023	Canadian	Submitted	Hendricks, Allen
<input type="checkbox"/>	1302	CJ-2018-18	Scopelitiis, Andrea v. Ngyuyen, Anh	08/31/2023	Cleveland	Submitted	
<input type="checkbox"/>	1304	CJ-2023-0		09/07/2023	Cleveland	Submitted	

Items per page:  101-109 of 109 < >

# Existing Case Filing

## Clerk Review – List of Submissions



E-FILING QUEUE							
Search Criteria		Criteria to use for searching filings. Click to show.					
Expand All		Assign To				Assign	
<input type="checkbox"/>	E-Filing Reference Number	Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1289	CJ-2020-000	LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.	07/14/2023	Cleveland	Submitted	
<input type="checkbox"/>	1288	FD-2020-000	In re the Marriage of Doe, Jerry and Doe, Jean	07/14/2023	Cleveland	Submitted	
<input type="checkbox"/>	1281	CJ-2020-000	JOSEPH DOE v. PREMISES OCCUPANTS JORGE DOE AND ASSOCIATES	06/29/2023	Adair	Filed	
<input type="checkbox"/>	1280	CS-2020-000	NATIONAL BANK (USA), v. Joe Doe Jr	06/29/2023	Ellis	Not Filed	
<input type="checkbox"/>	1279	FD-2020-000	Doe, Gerald v. Doe, Janet	06/29/2023	Canadian	Submitted	
<input type="checkbox"/>	1276	CJ-2020-000	JOSEPH DOE v. JALLENE DOE	04/07/2023	Canadian	Submitted	
<input type="checkbox"/>	1271	CS-2020-000	DOE COLLECTIONS v. Jason Doe	01/18/2023	Canadian	Filed	
<input type="checkbox"/>	1270	FD-2020-000	Doe, Gerald v. Doe, Janet	03/06/2023	Adair	Submitted	
<input type="checkbox"/>	1269	CJ-2020-000	MINOR BANK (N.D.) v. Josephine Doe	03/06/2023	Adair	Submitted	

Items per page: 10 1-10 of 118 < >



# Existing Case Filing

## Clerk Review – Review Submission

 **E-FILING QUEUE** 

**FILING REVIEW OPTIONS** Filing 1327 Review

**Filing Details**

**Documents Review**

**Filed Stamp** **Certified Stamp**

**Issued Stamp**

**Seal Stamp**

**Add Signature**

**Accept** **Not File**

**Process Submission**

**Case Information** ^

**Case Number:** [CJ-2020-0](#) **Case Description:**

**Submission Documents** ^

Document Name	Docket Code	Docket Text	Fee	Document Status
Notice of Sheriffs Sale.pdf	NO	NOTICE OF SHERIFF'S SALE	\$0.00	Submitted

**«** Notice of Sheriffs Sale.pdf **»**

Scale

**Document Status:** Submitted **Docket Code:** NO **Docket Text:** NOTICE OF SHERIFF'S SALE

**Filing Fee:** \$0.00 **Comments:**

LOCAL BANK )  
)

# Existing Case Filing

## Clerk Review – Accept Submission

E-FILING QUEUE

**FILING REVIEW OPTIONS**

Filing 1327 Review

**Filing Details**

**Documents Review**

**Filed Stamp** **Certified Stamp**

**Issued Stamp**

**Seal Stamp**

**Add Signature**

**Accept** **Not File**

**Process Submission**

**Case Information**

**Case Number:** CJ-2020-0      **Case Description:**

**Submission Documents**

Document Name	Docket Code	Docket Text	Fee	Document Status
Notice of Sheriffs Sale.pdf	NO	NOTICE OF SHERIFF'S SALE	\$0.00	Submitted

**Notice of Sheriffs Sale.pdf**

Scale: 1.69

**Document Status:** Submitted      **Docket Code:** NO      **Docket Text:** NOTICE OF SHERIFF'S SALE



**Filing Fee:** \$0.00      **Comments:**

**Filed**  
DISTRICT COURT  
CANADIAN COUNTY, OKLAHOMA  
October 05, 2023 1:53 PM  
MARIE HIRST, COURT CLERK  
Case Number CJ-2020-0

LOCAL BANK      )  
   )

# Existing Case Filing

## Clerk Review – Accept Submission

 E-FILING QUEUE 

FILING REVIEW OPTIONS

**Filing Details**

**Documents Review**

**Filed Stamp** **Certified Stamp**

**Issued Stamp**


**Seal Stamp**

**Add Signature**


**Accept** **Not File**

**Process Submission**



### Filing 1327 Review

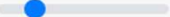
**Case Information** 

**Case Number:** CJ-2020-0      **Case Description:**

**Submission Documents** 

Document Name	Docket Code	Docket Text	Fee	Document Status
Notice of Sheriffs Sale.pdf	NO	NOTICE OF SHERIFF'S SALE	\$0.00	Submitted

 **Notice of Sheriffs Sale.pdf** 

Scale  1.69

**Document Status:** Submitted      **Docket Code:** NO      **Docket Text:** NOTICE OF SHERIFF'S SALE

**Filing Fee:** \$0.00      **Comments:**

**Filed**  
DISTRICT COURT  
CANADIAN COUNTY, OKLAHOMA  
**October 05, 2023 1:53 PM**  
MARIE HIRST, COURT CLERK  
Case Number CJ-2020-0

LOCAL BANK      )  
   )

# Existing Case Filing

## Clerk Review – Status Updated to Filed

**E-FILING QUEUE**

Search Criteria Criteria to use for searching filings. Click to show.

**Expand All** Assign To **Assign**

<input type="checkbox"/>	E-Filing Reference Number	Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1289	CJ-2020-000	LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.	07/14/2023	Cleveland	Filed	
<input type="checkbox"/>	1288	FD-2020-000	In re the Marriage of Doe, Jerry and Doe, Jean	07/14/2023	Cleveland	Submitted	
<input type="checkbox"/>	1281	CJ-2020-000	JOSEPH DOE v. PREMISES OCCUPANTS JORGE DOE AND ASSOCIATES	06/29/2023	Adair	Filed	
<input type="checkbox"/>	1280	CS-2020-000	NATIONAL BANK (USA), v. Joe Doe Jr	06/29/2023	Ellis	Not Filed	
<input type="checkbox"/>	1279	FD-2020-000	Doe, Gerald v. Doe, Janet	06/29/2023	Canadian	Submitted	
<input type="checkbox"/>	1276	CJ-2020-000	JOSEPH DOE v. JALLENE DOE	04/07/2023	Canadian	Submitted	
<input type="checkbox"/>	1271	CS-2020-000	DOE COLLECTIONS v. Jason Doe	01/18/2023	Canadian	Filed	
<input type="checkbox"/>	1270	FD-2020-000	Doe, Gerald v. Doe, Janet	03/06/2023	Adair	Submitted	
<input type="checkbox"/>	1269	CJ-2020-000	MINOR BANK (N.D.) v. Josephine Doe	03/06/2023	Adair	Submitted	

Items per page: 10 1-10 of 118 < >

# Existing Case Filing

## We Are Here in the Process

### E-FILING QUEUE

Search Criteria Criteria to use for searching filings. Click to show.

Expand All Assign To Assign

<input type="checkbox"/>	E-Filing Reference Number	Case Number	Case Description	Submission Date	County	E-Filing Status	Assigned To
<input type="checkbox"/>	1289	CJ-2020-000	LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.	07/14/2023	Cleveland	Submitted	
<input type="checkbox"/>	1288	FD-2020-000	In re the Marriage of Doe, Jean				
<input type="checkbox"/>	1281	CJ-2020-000	JOSEPH DOE v. PREMIS ASSOCIATES				
<input type="checkbox"/>	1280	CS-2020-000	NATIONAL BANK (USA),				
<input type="checkbox"/>	1279	FD-2020-000	Doe, Gerald v. Doe, Janet				
<input type="checkbox"/>	1276	CJ-2020-000	JOSEPH DOE v. JALLEN				
<input type="checkbox"/>	1271	CS-2020-000	DOE COLLECTIONS v. J				
<input type="checkbox"/>	1270	FD-2020-000	Doe, Gerald v. Doe, Janet				
<input type="checkbox"/>	1269	CJ-2020-000	MINOR BANK (N.D.) v. J				

```
graph TD; subgraph Portal; direction TB; EP[e-Filing Portal]; EFQ[e-Filing Work Queue]; end; subgraph CourtHouse [Court House]; direction LR; OUCMS[OUCMS]; OSCN[OSCN]; end; EP --> Submission[Submission (Docket entries and file-stamped documents)]; EFQ --> Submission; Submission --> OUCMS; OUCMS --> OSCN; OUCMS -- Accept --> CH[Accept];
```

# Existing Case Filing

## Clerk Review – Automatically Updates OSCN

Help Contact Us E-PAYMENTS CAREERS

 **OKLAHOMA**  
State Courts Network

HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

### COURT RECORDS

[Search OSCN Dockets](#)  
[Search Non-OSCN Counties](#)  
[Available Court Records](#)  
[Court Records Help](#)

### CASE NUMBER LOOKUP

County or Court:

















Case Number: (e.g. CF-2014-1)

### DISTRICT COURT REPORTS

[Civil Cases with Trial Dispositions](#)  
[Daily Docket - All Events - Specific Judge](#)  
[Daily Docket - All Events - Specific Judge - Specific Case Type](#)  
[Daily Docket - All Events - Specific Case Type](#)  
[Daily Docket - Specific Event](#)  
[Daily Docket - Specific Event - Specific Judge](#)  
[Daily Docket - Specific Event - Specific Judge - Specific Case Type](#)  
[Daily Filings by County](#)

# Existing Case Filing

## Clerk Review – Clerk can edit docket text, not documents

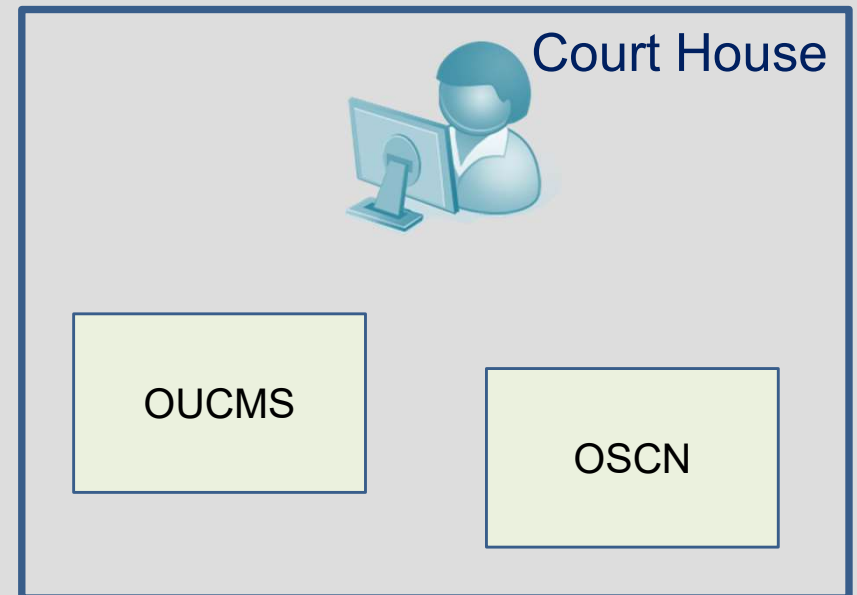
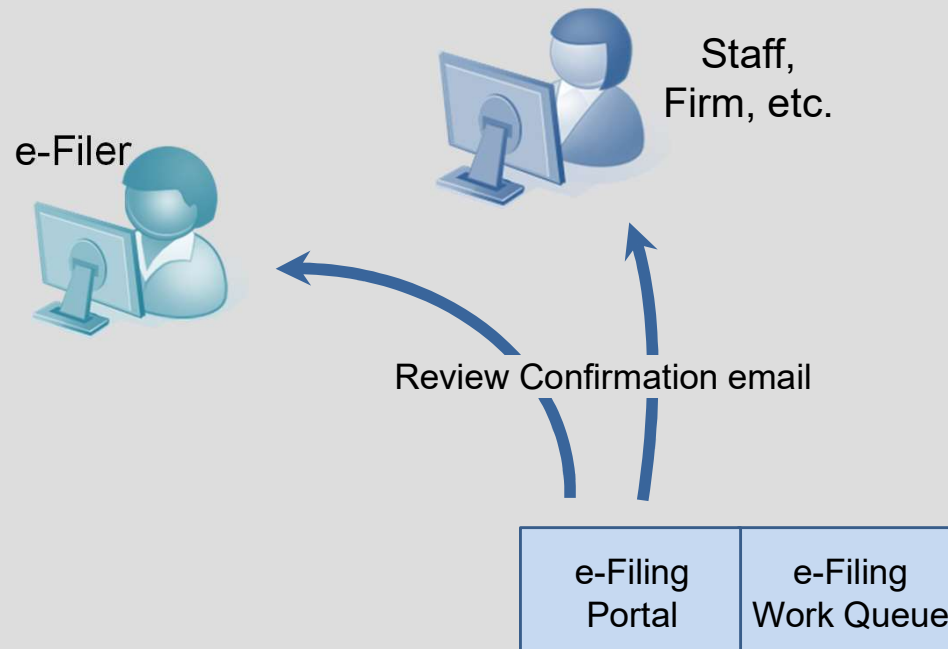
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<b>11-17-2021 [ SEOS ]</b>	
SPECIAL EXECUTION AND ORDER OF SALE	
Document Available (#1050657814)  	
<b>11-17-2021 [ SSR ]</b>	
SHERIFF'S SALE RETURN / VINH D. LE / \$49,500.00	
Document Available (#1050657810)  	
<b>11-17-2021 [ APRPM ]</b>	
APPRAISEMENT OF PROPERTY OR MERCHANDISE	
Document Available (#1050657822)  	
<b>11-17-2021 [ NOSS ]</b>	
NOTICE OF SHERIFF'S SALE	
Document Available (#1050657818)  	
<b>11-17-2021 [ PP ]</b>	
PROOF OF PUBLICATION	
Document Available (#1050657826)  	
<b>11-17-2021 [ MOCS ]</b>	
MOTION TO CONFIRM SALE	
Document Available (#1050657834)  	
<b>11-17-2021 [ NOH ]</b>	
NOTICE OF HEARING / HEARING ON MOTION TO CONFIRM SALE SET 12/9/21 @ 1:30 PM BEF	
Document Available (#1050657830)  	
<b>11-17-2021 [ AFRO ]</b>	\$ 148.50
APPRAISER FEES OWING ** JERRY DOE	
<b>11-17-2021 [ AFRO ]</b>	\$ 148.50
APPRAISER FEES OWING ** JENNIFER DOE	
<b>11-17-2021 [ AFRO ]</b>	\$ 148.50

Recall my description was:  
"NOTICE OF HEARING to Confirm Sale"  
but Clerk responsible for the docket text

# Existing Case Filing

## Clerk Review

- Clerk Review - Confirm





# Existing Case Filing

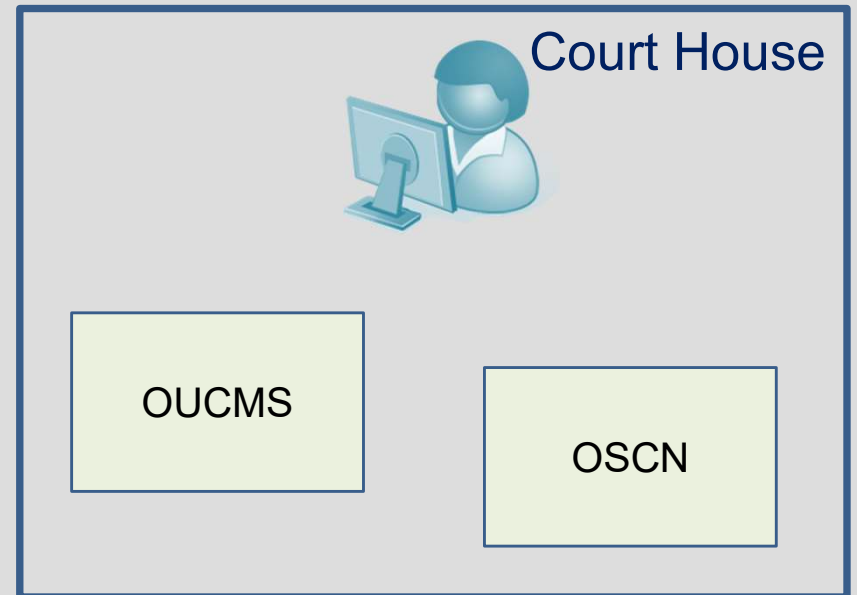
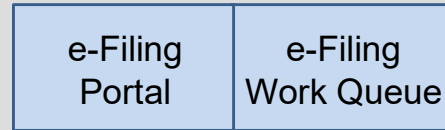
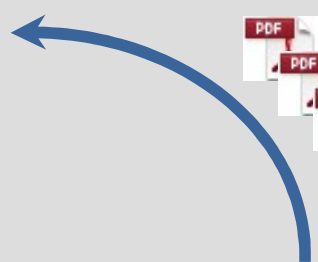
## Clerk Review

- Retrieve file-stamped documents

e-Filer



Submission  
(File-stamped  
documents)



# Contents

1. E-Filing and Conventional Filing
2. E-Filing Process
3. Login Screens
4. Registration Screens
5. E-Filing Home Page
6. Existing Case E-Filing Screens
7. **E-Filing Submission Screens**
8. Rules

# Existing Submissions

## Search Pending, Submitted, Completed

The screenshot displays the Oklahoma State Courts Network (OSCN) website interface. At the top, there is a navigation bar with links for Help, E-FILING, E-PAYMENTS, and CAREERS. Below this is a secondary navigation bar with the OSCN logo and links for HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. The main content area is titled 'E-FILING' and includes a search bar and several utility links: 'Existing Case Filing', 'Search E-Filings', and 'Email Log'. A user is logged in as 'BobbyJDoe' with a 'Sign Out' option. Two main buttons are present: 'EXISTING CASE FILING' and 'SEARCH YOUR E-FILINGS', the latter of which is circled in green. Below these buttons, there is a text box explaining that users should check the OSCN to search court records of cases previously filed. The footer contains four columns of information: OSCN contact details, a list of courts (Supreme Court of Oklahoma, Court of Criminal Appeals, Court of Civil Appeals, and District Courts), a list of decisions (New Decisions, Supreme Court of Oklahoma, Court of Criminal Appeals, and Court of Civil Appeals), and a list of programs (The Sovereignty Symposium, Alternative Dispute Resolution, Early Settlement Mediation, Children's Court Improvement Program (CIP), Judicial Nominating Commission, Certified Courtroom Interpreters, Certified Shorthand Reporters, and Accessibility ADA). A final footer bar contains links for CONTACT US, CAREERS, and ACCESSIBILITY ADA.

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

## E-FILING

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Existing Case Filing Search E-Filings Email Log

Home Account Filings Signed in as BobbyJDoe Sign Out

**EXISTING CASE FILING**  
To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN).

**SEARCH YOUR E-FILINGS**

**OSCN**  
EMAIL: webmaster@oscn.net  
Oklahoma Judicial Center  
2100 N Lincoln Ave.  
Oklahoma City, OK 73105

**COURTS**  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals  
District Courts

**DECISIONS**  
New Decisions  
Supreme Court of Oklahoma  
Court of Criminal Appeals  
Court of Civil Appeals

**PROGRAMS**  
The Sovereignty Symposium  
Alternative Dispute Resolution  
Early Settlement Mediation  
Children's Court Improvement Program (CIP)  
Judicial Nominating Commission  
Certified Courtroom Interpreters  
Certified Shorthand Reporters  
Accessibility ADA

CONTACT US | CAREERS | ACCESSIBILITY ADA

# Existing Submissions

Search Pending, Submitted, Completed

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

## E-FILING

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Existing Case Filing Search E-Filings Email Log

Home Account Filings Signed in as BobbyJDoe Sign Out

### SEARCH E-FILINGS

<b>Submission Date From</b>	<b>To</b>
<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<b>Completion Date From</b>	<b>To</b>
<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<b>E-Filing Reference Number</b>	<b>E-Filing Status</b>
<input type="text" value="Filing Number"/>	<input type="text" value="--Select--"/>
<b>Case Number</b>	<b>County</b>
<input type="text" value="Case Number"/>	<input type="text" value="All"/>

# Existing Submissions

## Submission Date

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

**E-FILING**

Existing Case Filing Search E-Filings Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home Account Filings Signed in as BobbyJDoe Sign Out

### SEARCH E-FILINGS

<b>Submission Date From</b>	<b>To</b>
<input type="text" value="06/17/2022"/>	<input type="text" value="06/20/2022"/>
<b>Completion Date From</b>	<b>To</b>
<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<b>E-Filing Reference Number</b>	<b>E-Filing Status</b>
<input type="text" value="Filing Number"/>	<input type="text" value="--Select--"/>
<b>Case Number</b>	<b>County</b>
<input type="text" value="Case Number"/>	<input type="text" value="All"/>

SEARCH CLEAR VALUES

# Existing Submissions

## Completion Date

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

**E-FILING**

Existing Case Filing Search E-Filings Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home Account Filings Signed in as BobbyJDoe Sign Out

### SEARCH E-FILINGS

<b>Submission Date From</b>	<input type="text" value="mm/dd/yyyy"/>	<b>To</b>	<input type="text" value="mm/dd/yyyy"/>
<b>Completion Date From</b>	<input type="text" value="06/06/2022"/>	<b>To</b>	<input type="text" value="06/20/2022"/>
<b>E-Filing Reference Number</b>	<input type="text" value="Filing Number"/>	<b>E-Filing Status</b>	--Select--
<b>Case Number</b>	<input type="text" value="Case Number"/>	<b>County</b>	All

SEARCH CLEAR VALUES

# Existing Submissions

## Specific E-Filing Reference Number

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

### E-FILING

Existing Case Filing Search E-Filings Email Log

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#### SEARCH E-FILINGS

<b>Submission Date From</b>	<input type="text" value="mm/dd/yyyy"/>	<b>To</b>	<input type="text" value="mm/dd/yyyy"/>
<b>Completion Date From</b>	<input type="text" value="mm/dd/yyyy"/>	<b>To</b>	<input type="text" value="mm/dd/yyyy"/>
<b>E-Filing Reference Number</b>	<input type="text" value="1161"/>	<b>E-Filing Status</b>	--Select--
<b>Case Number</b>	<input type="text" value="Case Number"/>	<b>County</b>	All

SEARCH CLEAR VALUES

# Existing Submissions

## E-Filing Status – e.g. Pending

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

**E-FILING**

Existing Case Filing Search E-Filings Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home Account Filings Signed in as BobbyJDoe Sign Out

### SEARCH E-FILINGS

**Submission Date From**  
mm/dd/yyyy

**To**  
mm/dd/yyyy

**Completion Date From**  
mm/dd/yyyy

**To**  
mm/dd/yyyy

**E-Filing Reference Number**  
Filing Number

**E-Filing Status**  
Pending Submission  
--Select--  
**Pending Submission**  
Partially Filed  
Submitted  
Filed  
Not Filed

**Case Number**  
Case Number

SEARCH CLEAR VALUES



# Existing Submissions

Case Number

Help E-FILING E-PAYMENTS CAREERS

OKLAHOMA State Courts Network HOME COURTS DECISIONS PROGRAMS NEWS LEGAL RESEARCH COURT RECORDS QUICK LINKS

## E-FILING

Existing Case Filing Search E-Filings Email Log

Need help? Read our E-Filing guide.  
E-Filing Technical Standards  
Have questions? Read our FAQ.

Home Account Filings Signed in as BobbyJDoe Sign Out

### SEARCH E-FILINGS

<b>Submission Date From</b>	<b>To</b>
<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<b>Completion Date From</b>	<b>To</b>
<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<b>E-Filing Reference Number</b>	<b>E-Filing Status</b>
<input type="text" value="Filing Number"/>	<input type="text" value="--Select--"/>
<b>Case Number</b>	<b>County</b>
<input type="text" value="cj-2020-100"/>	<input type="text" value="All"/>

# Existing Submissions

## Example – Search by County

The screenshot shows the Oklahoma State Courts Network E-Filing search interface. The page header includes the Oklahoma State Courts Network logo and navigation links: HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. The main navigation bar features 'E-FILING', 'E-PAYMENTS', and 'CAREERS'. A secondary navigation bar includes 'Existing Case Filing', 'Search E-Filings', and 'Email Log'. The user is signed in as BobbyJDoe.

The search interface is titled 'SEARCH E-FILINGS' and includes the following fields:

- Submission Date From:** mm/dd/yyyy
- To:** mm/dd/yyyy
- Completion Date From:** mm/dd/yyyy
- To:** mm/dd/yyyy
- E-Filing Reference Number:** Filing Number
- E-Filing Status:** --Select--
- Case Number:** Case Number
- County:** All, Adair, Canadian, Cleveland (highlighted), Ellis

Buttons for 'SEARCH' and 'CLEAR VALUES' are located at the bottom of the search form.

# Existing Submissions

Search Results - e.g., Specific County and Date Range

Case Number  Cleveland

[SEARCH](#) [CLEAR VALUES](#)

Show 10 entries

E-Filing Reference Number	Case Number	Case Description	E-Filing Status	County	Submission Date	Completion Date	
1159	CJ-2020-000	LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.	Pending Submission	Cleveland			<a href="#">SELECT</a>
1160	CJ-2020-000	LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.	Completed	Cleveland	6/20/2022 12:03:40 PM	6/20/2022 2:03:40 PM	<a href="#">SELECT</a>
1161	FD-2020-000	JOSEPH DOE v. JALLENE DOE	Submitted	Cleveland	6/20/2022 2:21:25 PM		<a href="#">SELECT</a>
1162	FD-2020-000	JOSEPH DOE v. JALLENE DOE	Pending Submission	Cleveland			<a href="#">SELECT</a>
1163	FD-2020-000	JOSEPH DOE v. JALLENE DOE	Pending Submission	Cleveland			<a href="#">SELECT</a>

Showing 1 to 5 of 5 entries

[Previous](#) [1](#) [Next](#)

# Existing Submissions

Select the completed one

Case Number  Cleveland

Show  entries

E-Filing Reference Number	Case Number	Case Description	E-Filing Status	County	Submission Date	Completion Date	
1159	CJ-2020-000	LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.	Pending Submission	Cleveland			<input type="button" value="SELECT"/>
1160	CJ-2020-000	LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.	Completed	Cleveland	6/20/2022 12:03:40 PM	6/20/2022 2:03:40 PM	<input type="button" value="SELECT"/>
1161	FD-2020-000	JOSEPH DOE v. JALLENE DOE	Submitted	Cleveland	6/20/2022 2:21:25 PM		<input type="button" value="SELECT"/>
1162	FD-2020-000	JOSEPH DOE v. JALLENE DOE	Pending Submission	Cleveland			<input type="button" value="SELECT"/>
1163	FD-2020-000	JOSEPH DOE v. JALLENE DOE	Pending Submission	Cleveland			<input type="button" value="SELECT"/>

Showing 1 to 5 of 5 entries

Previous  Next

# Existing Submissions

Submission Information shows completion date

The screenshot displays the Oklahoma State Courts Network E-Filing interface. The top navigation bar includes links for Help, E-FILING, E-PAYMENTS, and CAREERS. The main header features the Oklahoma State Courts Network logo and a menu with options like HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. A secondary navigation bar contains links for Existing Case Filing, Search E-Filings, and Email Log. The user is signed in as BobbyJDoe.

The main content area is titled "FILING DETAILS" and is divided into two sections: "Submission Information" and "Case Information".

**Submission Information:**

<b>E-Filing Reference Number:</b> 1160	<b>Submission Date:</b> 6/20/2022 12:03:40 PM
<b>E-Filing Status:</b> Completed	<b>Completion Date:</b> 6/20/2022 12:09:15 PM

**Case Information:**

<b>Case Description:</b> LOCAL BANK V JOHNNY DOE, CITY OF NORMAN OKLAHOMA, NEIGHBORHOOD ASSOC.	
<b>Case Number:</b> CJ-2020-100	<b>Case Type:</b> Civil relief more than \$10,000

# Existing Submissions

Scroll down and select Details of document

Defendant	MEADOW ASSOCIATION INC	<a href="#">DETAILS</a>
Plaintiff	MIDFIRST BANK	<a href="#">DETAILS</a>

## Documents and Requests

Document Or Request	Description	Fee	
Notice of Sheriff's Sale.pdf	NOTICE OF SHERIFF'S SALE	\$0.00	<a href="#">DETAILS</a>
Notice of Hearing to Confirm Sale.pdf	NOTICE OF HEARING to Confirm Sale	\$0.00	<a href="#">DETAILS</a>
Motion to Confirm Sale.pdf	MOTION to confirm sale	\$0.00	<a href="#">DETAILS</a>

## Fees and Payments

**Total Fee:** \$0.00

# Existing Submissions

Select the document to download

The screenshot shows a 'Document Details' modal window with a close button (X) in the top right corner. The modal is divided into sections: Document, Service, and Comments. The Document section contains a table with the following data:

Category	Document	Fee
NOTICE / LETTER	NOTICE	
<b>Description</b>	<b>Upload Document</b>	<b>Fee</b>
NOTICE OF SHERIFF'S SALE	<a href="#">Notice of Sheriff's Sale.pdf</a>	\$0.00

The 'Service' section contains a table with the following data:

Service Type	Fee
	\$0.00

The 'Comments' section contains a table with the following data:

Comments	Total Fee
	\$0.00

At the bottom left of the modal is a 'CLOSE' button. The background shows a sidebar with 'Defendant', 'Plaintiff', and 'Documents' sections, and a 'Total Fee: \$0.00' at the bottom.

# Existing Submissions

## Replaced by file-stamped document

Notice of Sheriff's Sale - completed.pdf - Adobe Acrobat Pro

File Edit View Window Help

Open Create

1 / 1 100%

Tools Fill & Sign Comment

Filed  
DISTRICT COURT  
CLEVELAND COUNTY, OKLAHOMA  
October 5, 2023, 2:50 PM  
MARIE HIRST, COURT CLERK  
Case Number CJ-2020-0

LOCAL BANK )  
)  
Vs. ) CJ-2020-000  
) CLEVELAND COUNTY  
Johnny Doe, City of Norman, )  
Neighborhood Assoc. )

NOTICE OF SHERIFF'S SALE

Notice is given that on the \_\_\_\_ day of \_\_\_\_\_



# Contents

1. E-Filing and Conventional Filing
2. E-Filing Process
3. Login Screens
4. Registration Screens
5. E-Filing Home Page
6. Existing Case E-Filing Screens
7. E-Filing Submission Screens
8. **Email Log**

# Email Log

Available from Main Menu or Quick Menu

The screenshot displays the Oklahoma State Courts Network (OSCN) E-Filing portal. At the top, there is a navigation bar with 'Help' on the left and 'E-FILING', 'E-PAYMENTS', and 'CAREERS' on the right. Below this is a main menu with 'HOME', 'COURTS', 'DECISIONS', 'PROGRAMS', 'NEWS', 'LEGAL RESEARCH', 'COURT RECORDS', and 'QUICK LINKS'. The 'E-FILING' section is prominently displayed on the left. In the top right, there are three buttons: 'Need help? Read our E-Filing guide.', 'E-Filing Technical Standards', and 'Have questions? Read our FAQ.'. Below these are three icons: 'Existing Case Filing', 'Search E-Filings', and 'Email Log', with the 'Email Log' icon circled in green. A secondary navigation bar shows 'Home', 'Account', and 'Filings', with 'Signed in as BobbyJDoe' and a 'Sign Out' button. A dropdown menu for 'Filings' is open, showing 'Search E-Filings', 'Existing Case Filing', and 'Email Log', with 'Email Log' circled in green. Below the dropdown, there is a button for 'EXISTING CASE FILING' and a text box stating: 'To search court records of cases previously filed please check the Oklahoma State Courts Network (OSCN)'. To the right, there is a button for 'SEARCH YOUR E-FILINGS'. The footer contains four columns: 'OSCN' with contact information, 'COURTS' listing the Supreme Court of Oklahoma, Court of Criminal Appeals, Court of Civil Appeals, and District Courts; 'DECISIONS' listing New Decisions, Supreme Court of Oklahoma, Court of Criminal Appeals, and Court of Civil Appeals; and 'PROGRAMS' listing various court services like The Sovereignty Symposium, Alternative Dispute Resolution, etc.

# Email Log

## Copies of emails sent

The screenshot displays the Oklahoma State Courts Network E-Filing portal. The top navigation bar includes links for Help, E-FILING, E-PAYMENTS, and CAREERS. The main header features the Oklahoma State Courts Network logo and a menu with links for HOME, COURTS, DECISIONS, PROGRAMS, NEWS, LEGAL RESEARCH, COURT RECORDS, and QUICK LINKS. A prominent 'E-FILING' banner is present, along with a sidebar containing links for 'Need help? Read our E-Filing guide.', 'E-Filing Technical Standards', and 'Have questions? Read our FAQ.'. Below the banner, there are utility links for 'Existing Case Filing', 'Search E-Filings', and 'Email Log'. The user is signed in as BobbyJDoe, with a 'Sign Out' button. The main content area is titled 'EMAIL LOG' and contains a table with the following data:

Case Number	County	Subject	Sent	Registration Email Address	
FD-2010-30	Cleveland	Confirmation of SUBMISSION for E-Filing #1161	Monday, June 20, 2022 2:21 PM	BobbyJDoe123@gmail.com	<a href="#">DETAILS</a>
CJ-2020-100	Cleveland	Confirmation of SUBMISSION for E-Filing #1160	Monday, June 20, 2022 12:03 PM	BobbyJDoe123@gmail.com	<a href="#">DETAILS</a>

The footer of the page includes navigation links for OSCN, COURTS, DECISIONS, and PROGRAMS.

# Email Log

Select Details to review

The screenshot shows the Oklahoma State Courts Network E-Filing portal. The top navigation bar includes 'Help', 'E-FILING', 'E-PAYMENTS', and 'CAREERS'. The main header features the Oklahoma State Courts Network logo and a menu with 'HOME', 'COURTS', 'DECISIONS', 'PROGRAMS', 'NEWS', 'LEGAL RESEARCH', 'COURT RECORDS', and 'QUICK LINKS'. Below the header, there are links for 'Existing Case Filing', 'Search E-Filings', and 'Email Log'. A user is signed in as 'BobbyJDoe' with a 'Sign Out' button. The 'EMAIL LOG' section contains a table with the following data:

Case Number	County	Subject	Sent	Registration Email Address	
FD-2010-30	Cleveland	Confirmation of SUBMISSION for E-Filing #1161	Monday, June 20, 2022 2:21 PM	BobbyJDoe123@gmail.com	<a href="#">DETAILS</a>
CJ-2020-100	Cleveland	Confirmation of SUBMISSION for E-Filing #1160	Monday, June 20, 2022 12:03 PM	BobbyJDoe123@gmail.com	<a href="#">DETAILS</a>

The 'DETAILS' button for the first entry is circled in green. The bottom of the page features a footer with 'OSCN', 'COURTS', 'DECISIONS', and 'PROGRAMS'.

# Email Log

Select Details to review

The screenshot displays a web application interface for an email log. At the top, there is a navigation bar with links for 'Help', 'E-FILING', 'E-PAYMENTS', and 'CAREERS'. The main content area is titled 'Email' and shows the following details:

- To:** BobbyJDoe123@gmail.com
- CC:** frank.holdsclaw@oscn.net
- Sent:** Monday, June 20, 2022 2:21 PM
- Subject:** Confirmation of SUBMISSION for E-Filing #1161

The message content includes a header for the 'Oklahoma Unified Case Management System' and 'OUCMS e-Filing Portal'. The body of the email reads:

Dear :

This email verifies that your E-Filing was successfully submitted to the District Court for Cleveland County, State of Oklahoma and is pending further action by the Court Clerk. The E-File Reference Number for this submission is #1161 and the items received by the Court are listed below. You will receive a separate email when processing is complete.

Status: **SUBMITTED**

Date/Time of Submission: 6/20/2022 2:21:25 PM

\*\* Any document submitted after 5 p.m.will be deemed submitted the next business day.

The background interface shows a sidebar with 'E-FILING' and 'EMAIL LOG' sections, and a main area with a table of case numbers (e.g., FD-2010-30, CJ-2020-100) and buttons for 'DETAILS'.

Q & A